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Cambridge City Council

COMMUNITY SERVICES SCRUTINY COMMITTEE

To: Scrutiny Committee Members: Sinnott (Chair), Ratcliffe (Vice-Chair), Austin, Baigent, Bird, O'Connell, Reid and Sarris

Alternates: Councillors Benstead and Holt

Executive Councillors: Johnson (Executive Councillor for Communities) and O'Reilly (Executive Councillor for City Centre and Public Places)

Despatched: Wednesday, 6 January 2016

Date: Thursday, 14 January 2016

Time: 2.30 pm

Venue: Committee Room 1 & 2 - Guildhall

Contact: James Goddard **Direct Dial:** 01223 457013

AGENDA

1 Apologies

To receive any apologies for absence.

2 Declarations of Interest

Members are asked to declare at this stage any interests that they may have in an item shown on this agenda. If any member of the Committee is unsure whether or not they should declare an interest on a particular matter, they should seek advice from the Head of Legal Services **before** the meeting.

3 Minutes (Pages 5 - 32)

To approve the minutes of the meeting on 8 October 2015

4 Public Questions (See information below)

Items for debate by the Committee and then decision by the Executive Councillor

These items will require the Executive Councillor to make a decision *after* hearing the views of the Scrutiny Committee.

There will be a full debate on these items, and members of the public may ask questions or comment on the items if they comply with the Council's rules on Public Speaking set out below.

Decisions for the Executive Councillor for City Centre and Public Places

Items for debate by the Committee and then decision by the Executive Councillor

5 City Centre & Public Places Portfolio Revenue and Capital Budgets

Report to follow

6 2015/16 S106 Priority-Setting Follow-Up: Public Realm Improvement Proposals (Pages 33 - 38)

7 Capital Delivery Approval: Cherry Hinton Hall Grounds Improvements (Phase 2) (Pages 39 - 58)

8 Cambridge City Centre Accessibility Review Action Plan Progress Report (Pages 59 - 68)

Decisions for the Executive Councillor for Communities

Items for debate by the Committee and then decision by the Executive Councillor

9 Communities Portfolio Revenue and Capital Budgets

Report to follow

10 Strategic Approach to Community Provision (Pages 69 - 74)

11 Cambridge Live Performance 2015/16 (Pages 75 - 106)

12 Community Grants 2016-17 (Pages 107 - 130)

Information for the Public

Location

The meeting is in the Guildhall on the Market Square (CB2 3QJ).

Between 9 a.m. and 5 p.m. the building is accessible via Peas Hill, Guildhall Street and the Market Square entrances.

After 5 p.m. access is via the Peas Hill entrance.

All the meeting rooms (Committee Room 1, Committee 2 and the Council Chamber) are on the first floor, and are accessible via lifts or stairs.

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- For questions and/or statements regarding items on the published agenda, the deadline is the start of the meeting.
- For questions and/or statements regarding items NOT on the published agenda, the deadline is 10 a.m. the day before the meeting.

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COMMUNITY SERVICES SCRUTINY COMMITTEE

8 October 2015

2.30 - 6.40 pm

Present: Councillors Sinnott (Chair), Ratcliffe (Vice-Chair), Austin, Benstead, Bird, O'Connell, Reid and Sarris

Executive Councillor for Communities: Richard Johnson

Executive Councillor for City Centre and Public Places: Carina O'Reilly

Council Officers:

Director of Customer and Community Services: Liz Bisset

Director of Environment: Simon Payne

Head of Communities, Arts and Recreation: Debbie Kaye

Community Funding and Development Manager: Jackie Hanson

Community, Sport & Recreation Manager: Ian Ross

Democratic Services Manager: Gary Clift

Neighbourhood Community Development Manager: Sally Roden

Streets and Open Spaces Asset Manager: Alistair Wilson

Urban Design and Conservation Manager: Glen Richardson

Urban Growth Project Manager: Tim Wetherfield

Committee Manager: James Goddard

Others Present:

Cambridge BID Chair: Ian Sandison

Cambridge BID Manager: Edward Quigley

River Manager: Jed Ramsey

FOR THE INFORMATION OF THE COUNCIL

15/34/Comm Srvcs Apologies

Apologies were received from Councillor Baigent. Councillor Benstead was present as the Alternate.

15/35/Comm Srvcs Declarations of Interest

Name	Item	Interest
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Councillor O'Connell	15/38/Comm, 15/39/Comm & 15/44/Comm	Personal: Member of Trumpington Residents Association.
Councillor Johnson	15/38/Comm	Personal: Director of Clay Farm.
Councillor Reid	15/38/Comm	Personal: Director of Storeys Field. Involved in Cambridge Retrofit.
Councillors Ratcliffe and Reid	15/44/Comm	Personal: Director of Cambridge Live.
Councillors Austin	15/45/Comm	Personal: Member of Cambridge Rowing Club.
Councillor O'Connell	15/45/Comm	Personal: Member of Cambridge Canoe Club.

15/36/Comm Srvcs Minutes

The minutes of the meeting held on 9 July 2015 were approved as a correct record and signed by the Chair.

15/37/Comm Srvcs Public Questions

Member of the public asked questions when report items were discussed later on the agenda.

Re-Ordering the Agenda

Under paragraph 4.2.1 of the Council Procedure Rules, the Chair used her discretion to alter the order of the agenda items. However, for ease of the reader, these minutes will follow the order of the agenda.

15/38/Comm Srvcs Strategic Review of Community Provision, and Management Arrangements for New Community Centres at Clay Farm and Storey's Field

Matter for Decision

The Officer's report outlined the proposed approach for a strategic review of community provision to ensure resources are targeted to meet existing and future needs. The review would consider facilities provided by the Council and others, also the opportunity for collaboration and engagement with local people and other stakeholders. The report also considered requests by the outside bodies responsible for new community centres in growth sites for the City Council's involvement in management arrangements at Clay Farm and Storey's Field.

Decision of Executive Councillor for Communities

- i. Agreed the approach to the review of community provision as outlined in sections 3.4 to 3.8 of the report.
- ii. Approved the proposed management arrangements for Storeys Field Community Centre insofar as they relate to Cambridge City Council and use of its resources.
- iii. Approved the proposed management arrangements for The Clay Farm Centre insofar as they relate to Cambridge City Council and use of its resources.
- iv. Delegated any further decisions in respect of Council commitments to implementation of (ii) and (iii) [above] to the Director of Customer and Community Services.

Reason for the Decision

As set out in the Officer's report.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

The Committee received a report from the Head of Communities, Arts and Recreation. She tabled a paper setting out visitor numbers to all community centres.

Liberal Democrat Councillors made the following comments in response to the report:

- i. Community Services Members would like to be appraised of sustainability issues as per other committees.
- ii. Requested the community centre sustainability review be reported back to Community Services.

- iii. Thanked Officers for attending Storeys Field community Centre meetings to provide advice and support.

In response to Members' questions about Community Centres the Head of Communities, Arts and Recreation; Community Funding & Development Manager and Neighbourhood Community Development Manager said the following:

- i. The City Council owned eight community/neighbourhood centres. Five of these are managed by the Council. Three of the small neighbourhood centres were directly managed by local groups. Service level agreements are in place for these and there are different information monitoring requirements as voluntary organisations do not have the resources to capture data in the same way as the Council.
- ii. Officers undertook to provide committee Members with total community centre visitor number information after the committee.

The Executive Councillor said that Officers were reviewing how centres met current and future needs to inform future direction of resources and investment. A data gathering exercise would be undertaken in the first phase, then councillors and community centre users would be consulted as part of the review. No decisions would be made in advance of receipt of officer conclusions.

- iii. Reports would be brought to committee at various stages of the work. Officers would involve and update members during the review process. Links would be made to other strategies as part of the evidence base for review.
- iv. The community facility review would cover all facilities, including those provided in schools and churches. It would capture current use, demand and gaps. All providers would get the same questionnaire. Collected data would be collated and reported back to committee in January 2016.
- v. Community Centres are part of the Council's carbon management plan. Officers undertook to circulate a link to this in respect of community centres.

Councillor O'Connell proposed the following amendments to recommendation (i):

After the end of recommendation 2.1, add:

With the following changes:

- 3.4: Addition of Sustainability to list of outcomes.
- 3.4: Addition of Schools for scope of work.

- 3.7: Phase two, first bullet point: Delete “Consider options for future focus of The Meadows and opportunity for any redirection of resource from there”.
- 3.7: Phase three: Delete July 2016 decision point.
- Addition of reports to the Executive Councillor and Community Services Scrutiny Committee for approval between each phase.

The Executive Councillor said that points 3.4 and 3.7 did not need to be amended as the scope of the review already covered points Liberal Democrat Councillors wanted to cover.

The Director of Customer and Community Services referred to paragraph 3.8 of the Officer’s report which set out the timetable for the review. Reports would be brought back to committee for decision, but not for information. Officers could offer information briefings to councillors outside of the scrutiny committee.

Councillor O’Connell sought reassurance that the audit phase results would be reported back to committee and that resources would not be arbitrarily cut for The Meadows (it had the highest costs, but also highest usage).

The Executive Councillor said that resources would be determined by consultation/audit phase 1 results.

The Head of Communities, Arts and Recreation re-iterated that the committee would be kept involved and informed. Reports would be brought back to the committee whenever a decision was required.

The amendment was lost by 5 votes to 3. Councillors then voted on the original recommendations.

The Committee resolved by 5 votes to 0 to endorse the recommendations.

The Executive Councillor approved the recommendations.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

15/39/Comm Srvcs S106 Priority-Setting: Sports and Community Facilities Strategic Projects

Matter for Decision

Between June – August 2015, the Council ran its latest S106 bidding round. It invited proposals and grant applications for projects which could help to mitigate the impact of development in Cambridge through funding from generic, off-site developer contributions.

Around 65 bids had been received in this latest bidding round. Of these, 11 related to proposals that need to be considered by the Executive Councillor.

All proposals received had been assessed against the council's criteria for the use of off-site S106 developer contributions. Of the 11 strategic/city-wide proposals featured in the report, 3 are eligible for S106 funding, feasible and ready to be considered in October.

In addition to these 3 proposals, it is envisaged that between 3 and 6 others could be considered in a follow-up report to Community Services Scrutiny Committee in early 2016 in light of updated evidence base information about community and sports facilities in Cambridge.

Decision of Executive Councillor for Communities

- i. Prioritised the following proposals for strategic/city-wide S106 funding, subject to project appraisal and community use agreement:
 - a. A grant of up to £100,000 to the Greek Orthodox Community of St Athanasios for the refurbishment of the Memorial Hall and large church hall on Cherry Hinton Road as a community facility – this was also conditional on the further £50,000 requested being allocated from the South and East area committees.
 - b. A grant of up to £75,000 to Cambridge Gymnastics Academy for a sunken trampoline & foam pit in the gym which was being developed on the North Cambridge Academy site.
 - c. £40,000 grant to the Kelsey Kerridge Sports Hall Trust to improve and extend the Outlooks Gym changing rooms and to develop a new health suite at the Kelsey Kerridge Sports Centre.
- ii. Requested a follow-up report to this Committee in early 2016, with recommendations for further S106 priority-setting within the current round in the light of updated audits of sports and community facilities in Cambridge.
- iii. Requested a monitoring report to this Committee in June 2016 to review the progress of some key sports and community facilities projects allocated S106-funding in previous priority-setting rounds, which were currently still under development.

Reason for the Decision

As set out in the Officer's report.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

The Committee received a report from the Urban Growth Project Manager.

In response to Members' questions the Head of Communities, Arts and Recreation said the following:

- i. Funding could be applied for by community facilities projects in schools as well as other venues.
- ii. When projects were considered for s106 funding, the hours of availability for community use were among a number of factors taken into consideration when deciding if funding could be allocated.

The Committee unanimously resolved to endorse the recommendations.

The Executive Councillor approved the recommendation.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

15/40/Comm Srvcs Environmental Improvement Programme**Matter for Decision**

The Officer's report considered changes and modifications to operating protocols for the Environmental Improvement Programme (EIP).

The programme creates direct, lasting and noticeable improvements to the appearance of the public realm and is accessible to all residents of Cambridge through local Ward Councillors and Area Committees.

The number of EIP projects being considered at any one time, and often with their complexity, has historically made the management and delivery of the programme challenging at times, with project delays frequent.

The EIP report considered options and made recommendations on changes to the frequency of allocations, the selection process, setting funding caps and

the number of allocations per ward, with the aim to improve project delivery timescales.

Decision of Executive Councillor for City Centre and Public Places

The Executive Councillor agreed that:

- i. Area Committees may consider EIP allocations up to twice per year, should they wish.
- ii. Area Committees are set a cap of £5,000 per project, which can be over-ruled by a majority vote of the area committee.
- iii. A maximum of two projects is included per round (maximum three projects per year), per ward.
- iv. Projects are considered through a selection process before Area Committee approvals.

Reason for the Decision

As set out in the Officer's report.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

This item was not requested for pre-scrutiny and the committee made no comments in response to the report from the Streets and Open Spaces Asset Manager.

The Committee unanimously resolved to endorse the recommendations.

The Executive Councillor approved the recommendations.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

15/41/Comm Srvcs Cherry Hinton High Street Local Centres Improvements

Public Question

Councillor Ashton addressed the committee in his role as a Ward Councillor and Chair of the Cherry Hinton Residents Association. He raised the following points:

- i. Expressed concern regarding the condition of the public realm in Cherry Hinton.

- ii. Looked forward to funding coming into the area to improve its appearance, remove clutter and improve Rectory Terrace.
- iii. Queried if Rectory Terrace improvement work could be undertaken before work to improve the general appearance of the area, residents thought the former was a priority.

The Executive Councillor for City Centre and Public Places undertook to liaise with the Urban Design and Conservation Manager regarding Cherry Hinton work.

Matter for Decision

The Officer's report detailed proposals to improve Cherry Hinton High Street. The scheme would be jointly developed and funded by Cambridge City Council and Cambridgeshire County Council. The scheme would involve upgraded cycleways, soft and hard landscaping, improvements to crossing points and improved public realm on Cherry Hinton High Street between the Robin Hood junction to the south and Teversham Drift to the north. The City Council part of the project has been developed in line with the Local Centres Improvement Programme, for which approval was granted by the Executive Councillor for City Centre and Public Places in October, 2014, to improve two local centres (Cherry Hinton High Street and Arbury Court) and a third still to be determined.

Decision of Executive Councillor for City Centre and Public Places

- i. Noted the results of public consultation on improvements to Cherry Hinton High Street as set out in Appendix B of the Officer's report.
- ii. Noted that the scheme was being proposed for funding through the Mid-Year Financial Review (MFR).
- iii. Agreed the proposed improvements to Cherry Hinton High Street as set out in report Appendix C, which would be finalised for the purposes of procurement in partnership with Cambridgeshire County Council; and agreed that any final modifications to the detailed improvements and design would be agreed with the Chair, spokes and city and county members of Cherry Hinton ward.

Reason for the Decision

As set out in the Officer's report.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

This item was not requested for pre-scrutiny and the committee made no comments in response to the report from the Urban Design and Conservation Manager.

The Committee unanimously resolved to endorse the recommendations.

The Executive Councillor approved the recommendations.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

15/42/Comm Srvcs Cambridge BID - Annual Update

Matter for Information

Cambridge BID representatives provided the Committee with an update on their activity over the past 12 months.

Decision of Executive Councillor for City Centre and Public Places

Not applicable.

Reason for the Decision

Not applicable.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

The Committee received a presentation from the Chair and Manager of Cambridge BID.

The Director of Environment made the following comments in response to the report:

- i. Council Officers had a good working relationship with BID Officers.
- ii. The BID undertook deep cleansing work in the city centre in addition to that undertaken by the Council's Community Engagement and Enforcement Team.

In response to Members' questions the BID Manager said the following:

- i. The BID worked closely with Cambridge Live at a strategic and operational level. There were also close links with the City Council. A

meeting would occur in future with other stakeholders such as Tourist Information.

- ii. Pop up shops were welcome on principle in the Grand Arcade, but were not a priority as they were time/resource intensive projects. A pop up shop had previously been set up as a fixed term project to use an empty unit, but there were not many empty premises in Cambridge.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

15/43/Comm Srvcs Outdoor Play Strategy

Matter for Decision

The proposed strategy detailed in appendix A of the Officer's report provided a strategic framework to steer future outdoor play provision and associated investment decisions.

The strategy had been informed by a detailed audit of outdoor play provision including an assessment of current quantity, quality and accessibility against current and future population growth. The results of this assessment were used to identify deficiencies in provision in terms of quantity, quality and accessibility.

The strategy had been developed in consultation with both internal and external stakeholders including senior officers of the Council whose responsibilities relate to children's and young people's play provision.

The strategy made recommendations which aimed to maximise the use of available resources and associated future investment opportunities to deliver high quality, high value, well used outdoor play provision for children and young people over the period 2016 to 2021.

Decision of Executive Councillor for City Centre and Public Places

- i. Approved the proposed outdoor play investment strategy in appendix A of the Officer's report.
- ii. Instructed Officers to:
 - a. Prepare ward based profiles to inform the planning and decision making around the allocation of Section 106, CIL and other such investment opportunities on outdoor play provision.
 - b. Use the ward profiles to inform reviews of specific outdoor play spaces considered to be low value/ low use involving key

stakeholders, including children, young people and their families and local Ward councillors.

- c. Prepare an investment plan for both local and strategic play provision, informed by the strategy and ward profiles.
- d. Use the investment plan to make recommendations on the allocation of funds for both local and strategic outdoor play provision, such as S106, CIL, bids to the Council's capital plan, and external investment opportunities.
- e. Develop a design guide to aid future planning and delivery of good quality/ high value children's and young people's outdoor play provision.

Reason for the Decision

As set out in the Officer's report.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

The Committee received a report from the Streets and Open Spaces Asset Manager.

The Committee asked the following questions in response to the report:

- i. Queried the approach to consultation on new play spaces.

The Executive Councillor said the Outdoor Play Strategy was an overarching strategy, operational details would be covered in other ways eg through Area Committees. Consultation would be undertaken to ascertain needs as it was important to install appropriate equipment rather than having to respond to queries post implementation.

The Streets and Open Spaces Asset Manager said the report looked at equipment availability not usage. Ward profiles would be built up over time so Area Committees could decide how to assign play equipment.

- ii. Queried how to address resident's concerns about fencing around play areas and a lack of seating.

The Executive Councillor said fencing was put around play areas in response to parents' concerns about dog fouling. This was considered on a case by case basis, but generally done around children's facilities.

The Streets and Open Spaces Asset Manager said play areas would have various public realm facilities such as benches and bins.

- iii. Sought clarification about Dundee Close facilities.

The Executive Councillor said facilities were omitted for Dundee Close as it was assumed there were some in place already, although there were not.

The Committee unanimously resolved to endorse the recommendations.

The Executive Councillor approved the recommendations.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

15/44/Comm Srvcs S106 Priority-Setting: Open Spaces, Play Areas, Public Art and Public Realm Improvements

Public Question

A member of the public asked a question as set out below.

Mr Bond raised the following points:

- i. Chesterton Community Association had made a bid for s106 funding.
- ii. A comprehensive review was required to look at facilities currently available in Chesterton and further ones that may be required in future. Queried the reference to the splash pad in the Officer's report.
- iii. Chesterton Community Association was an established organisation and registered charity. It would be willing to enter into a service level agreement with the City Council to represent residents' views and ensure appropriate facilities were established in the area.
- iv. Facility usage could be expected to rise once they were in place (ie they wouldn't be unwanted).

The Executive Councillor for City Centre and Public Places responded:

- i. The Officer's report was in response to residents' views that a lot of play equipment was put in on a piecemeal basis without the City Council checking if it was needed.
- ii. A splash pad was proposed at the request of a councillor. There may not be sufficient resources to implement it in the current financial year.

- iii. Welcomed the proposal for the City Council to work with Chesterton Community Association as a single point of contact for recreation ground users.

The Sport & Recreation Manager said that a number of capital projects were being worked on this year. Various facility projects for Cherry Hinton Pavilion would (jointly) come forward next year.

Matter for Decision

This was the second of two S106 reports on the agenda. Between June to August 2015, the council ran its latest S106 bidding round, inviting proposals and grant applications for projects which could help to mitigate the impact of development in Cambridge through funding from generic, off-site developer contributions.

Around 65 bids were received in the latest bidding round. Of these, 30 were proposals that needed to be considered by the Executive Councillor.

All proposals received had been assessed against the council's criteria for the use of off-site S106 developer contributions.

Of the 30 proposals featured in the Officer's report, 15 (with revisions to a few projects) were eligible for S106 funding, feasible and ready to be considered. If all 15 are prioritised (as recommended), this would equate to over £360k of S106 funding allocations for strategic/city-wide projects in this portfolio.

Decision of Executive Councillor for City Centre and Public Places

The Executive Councillor agreed to:

- i. Prioritise the following proposals from strategic/city-wide S106 funds, subject to project appraisal and grant agreements (as appropriate):

Recommended projects	£	S106 type	Ref.
Improve access to Hodson's Folly	£15k	Open space	D1
Mill Road Cemetery access and main footpath improvements	£175k	Open space	D3
Sheep's Green watercourse improvements & habitat creation	£40k	Open space	D4
Grant for Mill Road 'gateway' sign (<i>the</i>	£42k	Public	F3

<i>estimated costs are likely to be revised)</i>		realm	
Grant to Cambridge Live for Syd Barrett public art commemoration	£10k	Public art	G1
Grant to Chesterton Community Association for Chesterton mural	£3.4k	Public art	G2
Grant to Growing Spaces project in King's Hedges for public art	£2k	Public art	G3
Grant to Historyworks for History Trails	£15k-£20k	Public art	G4
Grant to Historyworks for 'Sounds of Steam' project	£15k	Public art	G5
Grant to Friends of Mitcham's Corner for Mitcham's Models at Christmas	Up to £6k	Public art	G7
Grant to Newnham Croft Primary School for stained glass window	£12k	Public art	G8
Grant to Kettle's Yard for public art at North Cambridge Academy	£15k	Public art	G9
Grant to Rowan Humberstone for public art at front of 40 Humberstone Road	Up to £2k	Public art	G12
Grant to St Matthew's Primary School for 'The place where we stand' performance	£15k	Public art	G13
Grant for Trumpington Stitchers' wall-hanging about life in Trumpington	£7.5k	Public art	G14

- ii. Ring-fence £100,000 of public art S106 contributions for small-scale public art grants to local community groups and organisations in future bidding rounds across 2016 and 2017 (see paragraph 5.3 of the Officer's report).
- iii. Develop proposals for large-scale public art projects - to be commissioned by the council and to reflect the city's identity – and to report these proposals to the Community Services Scrutiny Committee from early 2016.

Reason for the Decision

As set out in the Officer's report.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

The Committee received a report from the Urban Growth Project Manager. He brought the report up to date by amending the figure in recommendation 2.1 'F3' from £34k to £42k as set out below

Grant for Mill Road 'gateway' sign (<i>the estimated costs are likely to be revised</i>)	£34k £42k	Public realm	F3
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In response to Members' questions the Sport & Recreation Manager said that the East Chesterton Recreation Ground did have a mains water supply, but the infrastructure was not in place to connect it to the proposed splash pad. This added to the costs of the proposed project.

The Committee unanimously resolved to endorse the recommendations as amended.

The Executive Councillor approved the recommendation.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

15/45/Comm Srvcs Council Appointments to the Conservators of the River Cam

Matter for Decision

The three year term of office for the seven Conservators of the River Cam appointed by the City Council (4 non-councillor appointments and 3 City Councillors) ends on 31 December 2015.

The maximum term of office is 3 x three-year terms with thereafter a break period of three years before a re-application can be made.

New appointments are required for the three year term commencing 1 January 2016.

Appointments are made by the Council on the recommendation of the Executive Councillor.

Decision of Executive Councillor for City Centre and Public Places

- i. Agreed the recommendation of the non-councillor appointments applicants 1, 2, 3 & 4 (see report appendix A) to the Conservators of the River Cam commencing 1 January 2016 for Council's approval.
- ii. Noted that Council considers and approves the nominations of three City Councillor appointments to the Conservators of the River Cam commencing 1 January 2016.
- iii. Undertook to write, on behalf of the Council to those Conservators whose term will end thanking them for their valuable contribution.

Reason for the Decision

As set out in the Officer's report.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

The Committee received a report from the Democratic Services Manager.

The Committee unanimously resolved to endorse the recommendations.

The Executive Councillor approved the recommendations.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

15/46/Comm Srvcs Review of the River Moorings Policy

Public Question

Members of the public asked a number of questions, as set out below.

1. Mr Wright raised the following points:
 - i. He lived on a boat on the Cam.
 - ii. The Council were trying to undermine their own policy.
 - iii. The river community felt that they were all treated alike as troublemakers and not as people who needed help.
 - iv. Took issue with how officers managed the moorings policy.
 - v. Asked Councillors to consider the impact of the River Moorings Policy on the river community.

The Executive Councillor for City Centre and Public Places responded:

- i. The Officer's report was focussed on how the policy would be enforced on a holistic basis across the river. People would be treated equally if they followed the rules.
- ii. The River Moorings Policy was a moorings policy, not a housing policy.

Mr Wright said that policy inconsistencies should be resolved as this was a residential mooring policy, not a car parking scheme.

2. Ms Tillson raised the following points:

- i. Decisions should be made using an evidence base.
- ii. The River Moorings Policy was based on anecdotal evidence.
- iii. Expressed concerns that policy changes may be based on flawed data.

The Executive Councillor responded:

- i. Anecdotal evidence from 3 organisations had shaped the draft policy.
- ii. Proposals would be consulted upon before being finalised.
- iii. Consultation responses were invited from boat users to help shape the scheme.

3. Mr Tidy raised the following points:

- i. There was a lot of concern regarding the proposed Moorings Policy as it would affect boats that people lived on.
- ii. The Executive Councillor had previously given assurances that people would not be made homeless as a result of policy decisions. However, the ultimate sanction in the proposed policy was to seize a boat, which would make the owner homeless. Queried if other options had been considered and if there was a political will to seize boats.
- iii. Other organisations used criminal enforcement action rather than civil to avoid the possibility of seizing people's boats.
- iv. Queried who would undertake enforcement action ie in-house or out-house personnel.

The Executive Councillor responded:

- i. There were 2 areas of the river particularly affected by moorings issues: Riverside and visitor moorings.
- ii. Enforcement action needed to be taken to make the mooring scheme effective.
- iii. The ultimate sanction of seizing people's boats was required in the policy. However, it was hoped that moorings charges would encourage compliance before the ultimate sanction was implemented.

- iv. The use of enforcement through criminal law would be explored in the consultation. Criminal enforcement action took a long time and an alternative (ie civil law) was required.
- v. Enforcement action by in-house personnel was desirable.

The Streets and Open Spaces Asset Manager said the River Manager had experience of enforcement schemes elsewhere. Mooring Policy scheme implementation could be reviewed as part of the consultation.

Mr Tidy re-iterated his concerns about the proposed mooring policy. The Executive Councillor said her earlier reassurance referred to those who had signed up to the Moorings Policy as they would be protected from enforcement action. Only those who had not signed up were liable to having their boats seized.

4. Mr Maddison raised the following points:
 - i. Mooring sites should be reviewed to ensure they were in an appropriate place.
 - ii. Risk was not covered in the policy.
 - iii. The policy covered 'illegal' boats, not 'legal' boats moored incorrectly.
 - iv. Queried who was registered under the Moorings Policy eg boat owners or occupiers. Queried how sub-lettings were covered.
 - v. Queried if the policy would address:
 - Boat users burning any fuel they wished, even if this (negatively) impacted on neighbours.
 - Some boats had noisy generators.
 - Some boats did not move from their moorings and stayed in place until they sank.
 - vi. His concern was that some boat users did not take responsibility for their actions, not that people lived on boats (or with people who did so in general).

The Executive Councillor responded:

- i. The intention was to review moorings as a whole. The proposal was to move inappropriately moored boats first, then review mooring sites in future.
- ii. An enforcement policy needed to be put in place before action could be taken in future against people who breached the Moorings Policy.
- iii. Pollution issues would be addressed as part of the wider policy review after the consultation stage.

The Streets and Open Spaces Asset Manager said the list of registered boats/owners was as per people who registered in August 2015.

Mr Maddison raised the following supplementary points:

- i. Better communication was needed with residents regarding actions being undertaken.
- ii. There was a perception that some boat users were not playing by the rules, although most did.

The Executive Councillor responded that she was aware that Riverside residents had concerns that not all boat users were following the Moorings Policy. A majority of boat users did follow the policy, but the Council needed enforcement powers to take action against the minority who flouted the rules.

5. Ms Symons raised the following points:

- i. Spoke as a Riverside resident.
- ii. Expressed concern that some people were not adhering to the Moorings Policy and this led to anti-social behavior such as rubbish dumping.
- iii. The threat of future enforcement action has led to some changes in people's behavior already, but sanctions were needed to ensure all people conform to the Moorings Policy.

The Executive Councillor responded:

- i. There were a variety of issues affecting Riverside:
 - Moorings.
 - Parking.
 - Entrance to Stourbridge Common.
- ii. The above issues had to be addressed through a variety of different policies. Enforcement action would be taken first, then wider issues addressed later.
- iii. Community cohesion should improve once the anti-social behaviour of the minority had been addressed.

The Streets and Open Spaces Asset Manager said he had liaised with the Senior Anti-Social Behaviour Officer regarding Riverside issues.

6. Ms Clarke raised the following points:

- i. Some boaters would prefer mooring fees to be used more efficiently ie directed towards services rather than enforcement.

- ii. The consultation should allow boaters and non-boaters to comment.
- iii. Anti-social behavior was committed by boaters and non-boaters.

The Executive Councillor said that boaters and non-boaters could respond to the consultation, to get the correct solution.

7. Mr Ross raised the following points:

- i. Took issue with the Council implementing a policy that took away people's homes. The Moorings Policy was aimed at moorings issues, but impacted on people's homes.
- ii. There were lots of historic issues with the River Moorings Waiting List.
- iii. The Moorings Policy should be applied equally, not on a discretionary basis.
- iv. Asked if the Committee would consider an amnesty for people not on the River Moorings Waiting List, or those in dispute with the City Council, rather than taking enforcement action.

The Executive Councillor responded:

- i. Asked that Mr Ross raise points from his representation in the Moorings Policy consultation.
- ii. An enforcement policy was required, albeit one to tackle a few unlicensed moorings users, or those who had not joined the moorings scheme.
- iii. Those who had signed up to the Moorings Policy would not be affected by enforcement action.
- iv. No amnesty was proposed for those who had no right to moor on the river.
- v. Re-iterated that a consultation would be undertaken before the policy was further developed or implemented.

Mr Ross raised the following supplementary points:

- i. There was a perception that the Moorings Policy was being applied in different ways.
- ii. Hoped that a policy of mediation would be applied instead of a discretionary enforcement policy.

The Executive Councillor said that Cambridge moorings were cheaper than anywhere else.

8. The River Manager raised the following points:

- i. He had introduced pilot river management schemes in Oxford and Surrey.
- ii. He was familiar with the Moorings Policy and how it could be implemented.
- iii. He had not had to resort to seizing boats using other river management schemes to date as other measures had resolved issues before they got to that stage.

Matter for Decision

The Officer's report contained recommendations that the Council consults about amendments to, and the management of, the Council's River Moorings Policy.

The report detailed issues and options that had been raised by stakeholders, namely:

- The management of the waiting list.
- Overstays on the 48 hour visitor moorings.
- Issues that arose from boats not on the regulated moorings scheme at Riverside.

The report highlighted areas for further consideration and scrutiny relating to the need for consultation to include the option to use a civil contract law approach for the regulation and management of the Council's moorings.

Further investigative work was required to establish how the civil contract law approach would be best implemented and managed should the results of the recommended consultation support the approach.

Decision of Executive Councillor for City Centre and Public Places

Instructed Officers to:

- i. Consult on the following proposals:
 - a. To introduce a management regime for the regulation and enforcement of the City Council moorings based on civil contract law.
 - b. To retain the existing provision of a free 48 hour visitor mooring period, with no return for 7 days on designated moorings owned by Cambridge City Council;
 - c. To introduce a free 6 hour mooring period, with no overnight stay or return for 7 days on all moorings owned by Cambridge City Council except the 48 hours visitor moorings.
 - d. Levy a charge for overstaying/ or for mooring without a licence.
- ii. Report the outcomes of the consultation, and to make further recommendations with regard to the management and enforcement of

the City Council moorings taking into account the consultation responses.

Reason for the Decision

As set out in the Officer's report.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

The Committee received a report from the Streets and Open Spaces Asset Manager.

In response to Members' questions the Executive Councillor said the following:

- i. Moorings were a small part of the wider river management issue. The Council needed to live up to its commitment to boaters to tackle illegal moorings before tackling wider issues.
- ii. There would be a consultation on wider issues after enforcement ones.
- iii. The point of a regulated moorings scheme was to protect people; so only unregulated moorings or people who use moorings since the list closed in August 2014.
- iv. Recommendations would be brought back to committee in future setting out the policy to follow if enforcement may lead to boat seizures.

The Committee unanimously resolved to endorse the recommendations.

The Executive Councillor approved the recommendations.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

15/47/Comm Srvcs Tree Strategy

Matter for Decision

The Strategy highlighted the value and role of tree management and tree canopy cover within an urban forestry context. It provided the Council with a strategic approach to the management of its tree assets for the period 2016 to 2026.

The strategy considered key national, regional as well as local influences and gave clarity on the complexities of managing trees as assets. By

understanding these key requirements, the Council could prioritise service needs, improvements and investment.

Decision of Executive Councillor for City Centre and Public Places

- i. Approved the Tree Strategy.
- ii. Instructed the Head of Streets and Open Space to create an action plan on how to achieve the objectives, targets and outcomes stated in the Officer's report.

Reason for the Decision

As set out in the Officer's report.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

The Committee received a report from the Streets and Open Spaces Asset Manager.

The Committee made the following comments in response to the report:

- i. An action plan was needed to increase tree planting in the city.
- ii. As many people as possible would be contacted to invite them to respond to consultation exercises.
- iii. The consultation period took a long time to complete in Conservation Areas. This could lead to conflict between different council policies.

In response to Members' questions the Streets and Open Spaces Asset Manager said the following:

- i. Amendments to text could be made out of cycle so a revised document could be presented to committee in future.
- ii. A lot of data was based on aerial photographs. An action plan could be developed in future based on this.
- iii. Planning policy sets out who should be contacted for consultations. Generally there was low feedback from residents. The Council went beyond the basic requirements of only contacting contiguous properties as set out in planning policy.
- iv. The Council was tasked to undertake consultation activity within 6 weeks in conservation areas.

In response to Members' questions the Executive Councillor said the following:

- i. Consultation contacts would be reviewed in future. Various contacts were consulted depending on circumstances (eg planning applications were treated differently to tree works).
- ii. The Council tried to consult as many people as possible. Ward Councillors could act as a focal point for residents' representations.
- iii. Undertook to liaise with Councillor Reid after the meeting regarding possible changes to Tree Strategy wording.

The Committee unanimously resolved to endorse the recommendations.

The Executive Councillor approved the recommendations.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

15/48/Comm Srvcs Working With Friends Groups

Matter for Decision

Cambridge had a significant number of open spaces, and some of these now had established and active Friends Groups associated with them. These groups undertook a range of different site management support functions including 'hands on' days involving operational tasks such as litter picking, vegetation management and site surveying; and organising community events and activities. They also provided a valuable conduit between the Council and the local community in terms of shaping strategic documents, for example, site management plans and providing membership feedback on public consultations.

The Council had undertaken a review of Friends Group expectations and aspirations and associated support needs. The review results have been supplemented by a recently convened city wide Friends Group Forum.

The Officer's report highlighted the results of this work and made recommendations to improve how the Council works with and supports Friends Groups to deliver mutually shared management aims and objectives for the city's open spaces.

Decision of Executive Councillor for City Centre and Public Places

- i. Approved the development of a joint protocol which guides how the Council works with Friends Groups.
- ii. Instructed officers to:

- a. Support Friends Group to develop and adopt written constitutions that are robust, democratic and accountable.
- b. Support Friends Groups to engage fully in the review, development and implementation of existing and new open space management plans and projects.
- c. Develop generic support documentation to aid the sustainable development and functioning of strong, active Friends Groups.
- d. Hold a bi-annual Friends forum with guest speakers and minutes circulated to aid communication.
- e. To establish a Friends Group website, including online forum and generic and individual group pages/news, to aid communication.

Reason for the Decision

As set out in the Officer's report.

Any Alternative Options Considered and Rejected

Not applicable.

Scrutiny Considerations

The Committee received a report from the Streets and Open Spaces Asset Manager.

In response to Members' questions the Executive Councillor said the following:

- i. Friends Groups were one of several contact points for the council to liaise with when consulting with the community. They were a valued contact group, but it was recognised they could not represent the views of all stakeholders eg public realm users may travel from outside of a ward to use facilities (eg play areas).
- ii. The Officer's report just listed Friends Groups linked to open spaces. Once an assessment of good practice had been undertaken, a model would be rolled out to other friends groups in future.
- iii. A workshop was proposed for Friends Groups on a bi-annual basis with guest speakers to share good practice.

The Streets and Open Spaces Asset Manager signposted Sheffield City Council as an example of a council that worked well with Friends Groups. The City Council had authority to adapt their good practice models and use in Cambridge.

The Streets and Open Spaces Asset Manager was liaising with the City Council Web Team to set up links to Friends Groups websites.

The Committee unanimously resolved to endorse the recommendations.

The Executive Councillor approved the recommendations.

Conflicts of Interest Declared by the Executive Councillor (and any Dispensations Granted)

No conflicts of interest were declared by the Executive Councillor.

The meeting ended at 6.40 pm

CHAIR

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To: Executive Councillor for City Centre and Public Places
(and Deputy Leader): Councillor Carina O'Reilly

Report by: Alistair Wilson
Streets and Open Space Development Manager

Relevant scrutiny committee: Community Services 14/01/2016
Scrutiny Committee

Wards affected: Coleridge and Market wards

2015/16 S106 PRIORITY-SETTING FOLLOW-UP: PUBLIC REALM IMPROVEMENT PROPOSALS

Key Decision

1. Executive summary

- 1.1 As a follow-up to the 2015/16 S106 priority-setting reports to this Committee last October (and as promised), this latest report presents further proposals for a couple of public realm improvements over the next few years so that relevant S106 developer contributions, which are due to expire before 2020, can be used on time.
- 1.2 The Council's Forward Plan has also referred to the inclusion of the business case for the Cherry Hinton Hall grounds improvements – phase 2 project within this January 2016 report. To avoid confusing two issues, this is now presented as a separate item elsewhere within the Committee's agenda papers.

2. Recommendations

- 2.1 It is recommended that the Executive Councillor for City Centre and Public Places:
 - a. prioritises up to £75,000 of S106 contributions towards public realm improvements along Cherry Hinton Road (between the junction with Hills Road and corner of Rock Road), subject to project appraisal;
 - b. prioritises up to £43,000 of S106 contributions towards a later public realm improvement scheme on Sidney Street, subject to project appraisal.

3. Background

3.1 New development creates extra demands. The council asks developers to pay S106 contributions to mitigate that impact. This helps to provide or improve facilities in the city. To be eligible for S106 funding, project proposals must be:

- specific;
- within the city of Cambridge;
- about providing additional benefit (not for repairs, maintenance, like-for-like replacements or running costs);
- accessible
- affordable and financially viable.

3.2 Over recent years, the council has run an annual priority-setting round in order to identify new projects for S106 funding. Public realm S106 contributions are held in a city-wide fund, for the Executive Councillor to decide which projects to take forward.

3.3 Official regulations governing the use of S106 contributions require councils to show a link between the projects on which they are spent and developments from which they arise. Officers look to fund city-wide projects firstly from contributions from the same area before looking for contributions from nearby developments in other areas.

3.4 The council undertook its 2015/16 priority-setting round last autumn. This included devolved decision-making reports to each of the council's four area committees, as well as reports to this Committee last October. Amongst the priorities allocated S106 public realm funding is a project (up to £42k) to install a Mill Road gateway sign¹.

3.5 The October 2015 report to this Executive Councillor noted that there were two S106 public realm contributions with expiry dates by 2020:

- a. around £70,000 to £75,000 remaining to be contractually committed to project(s) by July 2017;
- b. around £43,000 to be contractually committed to project(s) by May 2019.

Whilst some of the public realm contribution with the July 2017 expiry date could help to fund the Mill Road gateway sign, there is some flexibility here, so that between £33,000 and £75,000 of this contribution could be allocated to a different new project².

1. The projects prioritised (subject to project appraisal and grant/community use agreements) in this 2015/16 round can be found at www.cambridge.gov.uk/s106. Officers are currently developing arrangements for taking these projects forward.

2. There is scope to fund the Mill Road gateway sign from another S106 public realm contribution in East Area, which was received more recently.

- 3.6 The same report highlighted the possibility of developing a public realm improvement project along Cherry Hinton Road, near to The Marque development from which the contribution was received. A commitment was made to report back a proposal in January 2016.
- 3.7 Officers are mindful that it would also be helpful also to put forward proposals for the use of the contribution with the July 2019 expiry date, relating to development at Lion Yard, albeit that this would be on a longer timescale. This is proposed for public realm improvements along Sidney Street.

4. Proposals for consideration

- 4.1 **Cherry Hinton Road public realm improvements:** Officers are developing a proposal likely to encompass improved paving, tree-planting and seating along parts of Cherry Hinton Road. This would complement a previous improvement project along the shop frontages on Cherry Hinton Road around Blinco Grove. If agreed, the project details would be developed further with local consultation and engagement with land-owners. The objective is to bring forward a feasible scheme within the £33k-£75k price range, which could be contractually committed on time by July 2017 and completed by the autumn of that year. See Appendix A.
- 4.2 **Sidney Street public realm improvements:** This proposal would also involve improved surfacing and paving, and seating along Sidney Street between Hobson Street (where it meets St Andrew's Street) and Market Street. It would help to address issues identified in the Cambridge City Centre Accessibility Review, reported to this Committee last July. Given the major works in Holy Trinity churchyard already scheduled for 2016-17, the plan is to work up the details of the public realm improvements from spring 2017 with a view to delivery afterwards by spring 2018. See Appendix B.

5. Implications and next steps

- 5.1 **Financial implications:** The costs of these project proposals would be funded from relevant S106 contributions³ from the same area of the city. Whilst these contributions are subject to expiry dates, the council is planning ahead so that they can be used appropriately (in line with the criteria) and on time.
- 5.2 **Staffing implications:** If approved, the scoping and implementation of the two proposed projects would be managed by staff in the council's Streets & Open Spaces service.

3. Those S106 public realm contributions with expiry dates, mentioned in paragraph 3.5.

5.3 **Other implications:** If approved, the equality & poverty and environmental implications of these projects would be considered at the project appraisal stage. This would also take account of community safety, procurement and consultation & communication considerations. Local residents, community groups and ward councillors would be consulted on the proposals. The project appraisals/business cases would then be considered to the council's (officer-level) Capital Programme Board.

5.4 **Next steps:** Further S106 reports are scheduled for this Committee in March 2016. This will include taking stock of the council's interim approach to seeking S106 contributions for specific projects, in the light of S106 pooling constraints which were introduced last April.

6. Background papers

These background papers were used in the preparation of this report:

- "S106 priority-setting round: proposals for strategic/city-wide projects (City Centre and Public Places)" report to Community Services Scrutiny Committee on 8 October 2015.
- "Cambridge City Centre Accessibility Review Action Plan" report to Community Services Scrutiny Committee on 13 July 2015.
- Cambridge City Council's Developer Contributions web page: www.cambridge.gov.uk/s106

7. Appendices

- Appendix A: Outline project proposal: Cherry Hinton Road
- Appendix B: Outline project appraisal: Sidney Street

8. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name:	Alistair Wilson Development Manager (Streets & Open Spaces)
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Cherry Hinton Road public realm improvements

1. Where would it be?

Along both sides of Cherry Hinton Road between Hills Road and the area of retail orientated forecourts in the vicinity of the Rock Road junction.

2. What sort of improvements do you have in mind?

To develop and deliver a significant improvement in the quality of the public realm in the vicinity. This will help to improve general safety and the setting/environment, improving a sense of community well-being and acting as an incentive for local retail activity. This could involve improved surfacing and paving, tree-planting and seating. The aim would be to complement previous improvements on Cherry Hinton Road around Blinco Grove.

The details need to be developed, following consultation with the local community, ward councillors (ie, both Coleridge and Queen Edith's wards), stakeholders and local groups.

3. Why is this project needed?

Local development has increased the busy-ness of the area. Public realm improvements will help to strengthen the sense of pride in the local community, for both new and existing residents.

4. How would local communities benefit from this project?

It will contribute towards the corporate vision, 'Cambridge - a great place to live, learn and work', by improving the quality of the public realm in the area. It will contribute towards the corporate vision, 'fair for all', by listening to citizens and giving them the opportunity to influence public decision-making.

5. Have any preparations/discussions taken place about this yet?

Clearly, there is more to do in engaging the local community. There are also opportunities to secure further third party funded contributions towards the overall improvement work costs – to be investigated as part of the project.

6. Are there any issues to take into account?

The frontages are included public highway and privately owned land. Some is within the ownership of Cambridge City Council, whilst some is not. The involvement and agreement of other parties will therefore be essential.

Estimated start date (scoping):	Spring 2016
Target completion date:	Autumn 2017

Sidney Street public realm improvements

1. Where would it be?

Both sides of Sidney Street between Hobson Street and Market Street.

2. What sort of improvements do you have in mind?

To develop and deliver a significant improvement in the quality of the public realm in the vicinity. This will help to improve general safety and the setting/environment, improving a sense of community well-being and acting as an incentive for retail activity. This could involve improved surfacing and paving, and seating along parts of Sidney Street. The aim would be to complement previous streetscape improvements in the city centre.

3. Why is this project needed?

Housing growth has led to increased demands on the city centre. The Cambridge City Centre Accessibility Review Action Plan highlighted issues around the need for improved access, investment in public realm and better management of cycle parking.

4. How would local communities benefit from this project?

This project will contribute towards the corporate vision, 'Cambridge - a great place to live, learn and work', by improving the quality of the public realm in the area. It will contribute towards the corporate vision, 'fair for all', by listening to citizens and giving them the opportunity to influence public decision-making.

5. Have any preparations/discussions taken place about this yet?

Initial discussions with county council colleagues. If the proposal is allocated S106 funding, further local consultation will take place in order to develop the detailed improvement project.

6. Are there any issues to take into account?

Sidney Street includes areas of public highway and potentially areas of privately owned land. Some is within the ownership of Cambridge City Council. The involvement & agreement of other parties will be essential. Major works are scheduled to take place in Holy Trinity churchyard (with a compound on part of Sidney Street) for 12-18 months from March 2016.

Estimated start date:	Spring 2017
Target completion date:	Spring 2018



To: Executive Councillor for City Centre and Public Places
(and Deputy Leader): Councillor Carina O'Reilly

Report by: Director of Environment

Relevant scrutiny committee: Community Services 14/1/2016
Scrutiny Committee

Wards affected: Cherry Hinton

CAPITAL DELIVERY APPROVAL: CHERRY HINTON HALL GROUNDS IMPROVEMENTS (PHASE 2)

Key Decision

1. Executive summary

- 1.1 This project relates to phase 2 of the grounds improvements at Cherry Hinton Hall. It has already been allocated £400,000 of S106 informal open space contributions, as agreed by the then Executive Councillor following a report to this Committee in January 2012.
- 1.2 Capital projects with a value of greater than £300,000 require Executive Councillor approval.
- a. The full business case, containing the financial and all other implications, including EQIA and Climate Change ratings are set out in the attached project control document.
 - b. The Capital Programme Board has reviewed this project, as detailed in the attached appendix and considers that it is properly planned and ready for implementation, subject to Executive Councillor and funding approval.

2. Recommendations

The Executive Councillor is recommended:

- a. to approve the Cherry Hinton Hall grounds improvement – phase 2 project, as detailed in the attached appendices, which has been properly planned and is ready for implementation;
- b. to recommend the Cherry Hinton Hall grounds improvement – phase 2 project is put forward for funding approval in the Budget Setting Report (BSR);

- c. to delegate to the Director of Environment to invite and evaluate tenders for the Cherry Hinton Hall grounds improvement – phase 2 project;
- d. to delegate to the Director of Environment, following consultation with the Executive Councillor for City Centre and Public Places, to award a contract for the Cherry Hinton Hall grounds improvement – phase 2 project to the tender(s) evaluated as the most economically advantageous to the Council.

3. Background papers

These background papers were used in the preparation of this report:

- “Arts, Sports and Public Places Budget 2012/13” report to the Community Services Scrutiny Committee on 12 January 2012 (including Appendix K1 of Cherry Hinton Hall grounds improvements)
- Cherry Hinton Hall Masterplan Review 2014.

4. Appendix

Project Control Document (Parts A and B)

5. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name: Alistair Wilson,
Development Manager, Street & Open Spaces
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Project Control Document

Cherry Hinton Hall Ground improvements – phase 2**A1. Project Brief – Purpose**

To deliver the second part of the Cherry Hinton Hall Masterplan using a revised sum of £400k S106 allocation. The original value of the Cherry Hinton Hall Masterplan was approximately £1 million but was subject to a successful Heritage Lottery funding bid alongside the match funding. The revision to the £400k figure was made as a result of the decision not to proceed with the external funding bid.

A2. Project Background

In January 2010, Active Communities (responsible for the open spaces portfolio at that time) undertook a stakeholder session involving officers, the local friends group, Cambridge Folk Festival and the Cambridge International School (who are currently tenants of the Hall building) in response to the demolition of the propagation centre in the centre of Cherry Hinton Hall grounds to determine possible future use.

The Friends of Cherry Hinton Hall group was established during 2009 and has since met regularly and worked with the Council to develop a clear list of priorities for improvements.

A consultancy report entitled “Understanding usage, needs, and improvements at Cherry Hinton Hall” (available as background reading) was commissioned in January 2009 and following the recommended approach from this report a Masterplan was developed for the site and with approval to proceed confirmed at Community Services Scrutiny in July 2010. The Executive Councillor approved the objectives as detailed in A3 of this report, at this meeting.

An outline project appraisal (including £400k S106 funding for phase 2 of grounds improvements) was reported to Community Service Scrutiny Committee in January 2012 and approved by the Executive Councillor. £400k of S106 informal open space contributions have been allocated.

The original proposal had S106 funding allocated on the basis that it formed an element of match funding bid to the Heritage Lottery fund which the Council decided ultimately not to pursue after a failed bid for Jesus Green. A commitment was still made to fund £400k from S106 funding subject to a review of the original plan and prioritising of the original proposal.

Phil Back Associates undertook the work - Cherry Hinton Hall Masterplan Review (2014). This Project Control Document seeks to release the £400k allocation from the PUD list to deliver the scheme based on the recommendations set out in the 2014 report.

A3. Objectives

To deliver whole park improvement to the grounds of Cherry Hinton Hall envisaged by a previously approved Masterplan, which contains the following key objectives:

- Introduce and re-landscape the former propagation site in the centre of the park previously inaccessible to the public.
- Re-introduce/recreate Victorian features of the park including;
 - removal of vegetation to front and rear of the Hall to allow uninterrupted views of the Hall building;
 - the path network to allow easy and improved accessibility for all users;
 - improvement to parks furniture within the grounds to ensure user needs are adequately met;
- To create a permanent, seasonal concession outlet to serve users of the park*;
- To create new toilet provision near to the play area to ensure improved user experience and stay times in the park*;

[These items cannot be funded by the informal open space Section 106 money allocated but it is anticipated that bids to the Capital Programme or the Invest for Income Fund could deliver these high priority items.]*

- To enhance ecological properties within the park by creation of wild flower meadows, tree planting other vegetation planting.
- To dredge the lake and enlarge the current island and increase biodiversity by marginal planting.

A4. Benefits

- Restoration and enhancement of Victorian Park layout returning areas previously inaccessible back to full public use;
- Increase user experience and stay time at the park;
- Increasing ecological and biodiversity values to promote and increase health and wellbeing opportunities for wildlife and people within the park;
- Creation of safe access routes in, out and around the grounds.

B1. Capital Costs and Funding

Following the decision not to proceed with a Heritage Lottery Bid the Capital Sum was revised and £400,000 allocated to deliver elements of the Masterplan on a priority basis.

The sum allocated was then reviewed by a stakeholder consultation to define which of the key elements identified in the original scheme should be prioritised and delivered with the sum available (Cherry Hinton Hall Masterplan Review 2014, Phil Back Associates)

B1a. VAT implications

No VAT implications identified

Total Capital Costs	£400,000
Total Capital Funding Requirements	£400,000 (all Section 106 funding – already allocated)

B2. Revenue Costs and Funding

	2015/16 £	2016/17 £	2017/18 £	2018/19 £	Annual ongoing £
Total Annual Revenue costs	0	5,000	5,000	5,000	5,000
Revenue funding requirements	0	0	0	0	0

B4. Procurement Strategy

Target Dates for major procurement elements of the project:

Start of procurement	Spring 2016
Award of Contract	Autumn 2016
Start of project delivery	Autumn/Winter 2016
Completion of project	March 2018
Date that project output is expected to become operational (if not same as above)	Although fully completed by winter 2018, with a multi-element delivery each part delivered will be available from its contract completion

B5. Staffing and external contractor resources			
Skill/level/person	Estimated hours	Estimated Duration	
		Start date	Finish date
Project Manager	300	January 16	March 18
Project team expert	74	January 16	March 18
Project & Asset Officer	111	January 16	March 18
Ecology Officer	74	September 16	December 16
Tree Officer	37	November 16	December 16
Programme Manager	15	November 17	March 18
Urban Growth Project Manager	15	January 16	March 18
Finance	37	January 16	March 18
Procurement	37	April 16	December 17

B6. Wider staff implications
None identified outside of those listed in B5 above.

B7. Outline your approach to consultation
<p>The Masterplan has been through several public consultations and is underpinned by four reports commissioned from Phil Back Associates;</p> <ul style="list-style-type: none"> • Understanding usage, needs and improvement at Cherry Hinton Hall (2009)* • Consultation on the Masterplan (2010) Outcomes/recommendations were basis for Community Service Scrutiny committee approvals to proceed in July 2010 and October 2012* • “A City Farm for Cambridge? - a feasibility study”. (2012)* • Cherry Hinton Hall Masterplan Review (2014)* <p>The key stakeholders include Cherry Hinton Hall Friends Group comprising of an active membership of 200, Cambridge Live with a vested interest in the Folk Festival, Cambridge International School who are current tenants of the Hall and also The Children’s Team - Cambridge City Council and local ward Councillors.</p> <p>The four reports demonstrate that the project has been developed in 2009 and refined along the way with stakeholders fully engaged to produce a robust set of priorities for the revised budget allocation.</p> <p>These stakeholders will continue to be informed of progress and asked to contribute as required and the relevant members also engaged throughout.</p> <p>Follow up consultation and information on project progress.</p> <p>*All documents available as background reading upon request.</p>

B8. Equalities Impact (EQIA)

There will be a positive improvement in access routes/access/egress from the site for those with disabilities.

An Equalities Impact Assessment has been completed for the Cherry Hinton Hall Grounds improvements. This has identified impacts on age and disability as follows:

Age: Main entrance points in the hall grounds are generally very good in relation to access/egress. The additional path routes and upgrading of path surfacing will have a positive impact on the elderly who may currently find parts of the park difficult to navigate or get to by formal path routing and who may also encounter uneven surfaces.

Disability: Access points to the park are compliant for disabled access/egress but, as with the age factor, there will be a positive impact on wheelchair users as routes are increased allowing wider networks and access to areas that wheelchair users would previously have been unable to get to. New paths will have compliant widths and surfacing chosen will be suitable for wheelchair use.

The improvements on these two factors are underpinned by previous comments received during consultations on the Cherry Hinton Hall Masterplan.

The full Equalities Impact Assessment identified no further impacts in relation to the other factors.

B9. Environmental Impact

The project is considered to have a low positive impact as a result of increasing ecological and biodiversity values via improving the wetland habitat and tree planting.

Climate Change Impact Value = L+

B11. Risk assessment

Non spend of S106 monies some of which are time sensitive in terms of returning to the developer;

Delays in the delivery process through the procurement process or not meeting seasonal delivery deadlines.

Poor public relations as the Masterplan is well consulted and there are expectations of delivery;

Declining asset in both value and quality;

Adverse impact on use as a result of asset decline.

B12. Anticipated approach and timetable**TIMELINE OF KEY PROJECT DATES**

Stage/Milestone	Outcome/ Deliverable	Completion Date
Dredging of the lake and enlarging the island	Key Stakeholder Priority	February 17
Paved area by the lake to improve access	Stakeholder Priority	March 17
New Tarmac pathway near the main entrance/other path routes	Stakeholder Priority	March 17
Restoration of the front parterre and rose garden	Key objective of masterplan	March 18
Removal of Sequoia trees to open up vista	Key objective of masterplan	March 17
Creation of long grass and wildflower area	Stakeholder desirable	June 17
New seating across the site	Stakeholder desirable	March 18
Thinning of trees in shelter belts and SE corner of site.	Stakeholder desirable	December 17
Other works identified within masterplan, to be undertaken if funding allows	Prioritised by stakeholders	March 18

Capital Project Document – Capital costs and funding profile

Annex A

	2016/17	2017/18	Comments
CAPITAL COSTS	£	£	
Building contractor / works			External procurement
Dredging of the lake & enlarging the island (includes disposal and post works reinstatement)	100,000	20,000	Needs undertaking during winter season (November 16 and February 17. £20,000 is allocated for 17/18 to address any remaining issues as a result of year one works.
Improved paving area by lake	30,000		Will be undertaken upon completion of the lake work in February/March 17.
New path routes		42,000	To be completed by March 17
Removal of old depot concrete pad		15,000	To be completed by March 18
Park benches (20 off)		20,000	To be completed by March 18
Restore parterre garden		35,000	To commence April 17, phased preparation through summer for winter planting.
Remove sequoia trees to improve vista		10,000	Target date March 17
Long grass and flower areas		8,000	Spring 17 sowing, complete by June 17
Thinning of trees in shelter belts and south east corner		15,000	To be completed by December 17
Additional tree planting		25,000	To be completed by March 18 after tree thinning
Professional / Consultants fees	20,000	20,000	Officer time charged to project
Other capital expenditure:	20,000	20,000	Contingency
Total Capital cost	170,000	230,000	
CAPITAL INCOME / FUNDING			
Developer Contributions	170,000	230,000	Already allocated
Total Income	170,000	230,000	

Revenue costs

Annex B

	Year 1	Year 2	Year 3	Year 4	Comments
	£	£	£	£	
Maintenance	5,000	5,000	5,000	5,000	plus RPI increased maintenance as a result of extra tree and landscape planting
Insurance					
Operating costs					
Staff (savings)/costs					
Energy (savings)/costs					
Other (savings)/costs					
	5,000	5,000	5,000	5,000	
Existing budget provision					
Net Revenue Implications	5,000	5,000	5,000	5,000	

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Cambridge City Council Equality Impact Assessment



Completing an Equality Impact Assessment will help you to think about what impact your strategy, policy, plan, project, contract or major change to your service may have on people that live in, work in or visit Cambridge, as well as on City Council staff.

The template is easy to use. You do not need to have specialist equalities knowledge to complete it. It asks you to make judgements based on evidence and experience. There are guidance notes on the intranet to help you. You can also get advice from Suzanne Goff, Strategy Officer on 01223 457174 or email suzanne.goff@cambridge.gov.uk or from any member of the Joint Equalities Group.

1. Title of strategy, policy, plan, project, contract or major change to your service:

Cherry Hinton Hall Ground Improvements Phase 2

2. What is the objective or purpose of your strategy, policy, plan, project, contract or major change to your service?

This EqIA covers the further phase of improvements to Cherry Hinton Hall and grounds – the background to this work can be found [here](#) and results from the consultation work which highlights some of the equalities issues can be found [here](#) and [here](#). The improvements to the grounds of Cherry Hinton Hall envisaged by a previously approved Master plan, contains the following key objectives which have been prioritised with the funding available:

- Introduce and re-landscape the former propagation site in the centre of the park previously inaccessible to the public.
- Re-introduce/recreate Victorian features of the park including;
- Removal of vegetation to front and rear of the Hall to allow uninterrupted views of the Hall building;
- The path network to allow easy and improved accessibility for all users;
- Improvement to parks furniture within the grounds to ensure user needs are adequately met;
- To enhance ecological properties within the park by creation of wild flower meadows, tree planting other vegetation planting.
- To dredge the lake and enlarge the current island and increase biodiversity by marginal planting

3. Who will be affected by this strategy, policy, plan, project, contract or major change to your service? (Please tick those that apply)

X Residents
X Visitors

A specific client group or groups (please state):
Key stakeholders have been engaged through this project include; Cherry Hinton Hall Friends Group, Cambridge Live (Folk Festival), Cambridge International School and The City Council Children's Team.

4. What type of strategy, policy, plan, project, contract or major change to your service is this? (Please tick)

X Existing

5. Responsible directorate and service

Directorate: Environment

Service: Streets and Open Spaces

6. Are other departments or partners involved in delivering this strategy, policy, plan, project, contract or major change to your service?

No

7. Potential impact

Please list and explain how this strategy, policy, plan, project, contract or major change to your service could **positively** or **negatively** affect individuals from the following equalities groups.

When answering this question, please think about:

- The results of relevant consultation that you or others have completed (for example with residents, people that work in or visit Cambridge, service users, staff or partner organisations).
- Complaints information.
- Performance information.
- Information about people using your service (for example whether people from certain equalities groups use the service more or less than others).
- Inspection results.
- Comparisons with other organisations.
- The implementation of your piece of work (don't just assess what you think the impact will be after you have completed your work, but also think about what steps you might have to take to make sure that the implementation of your work does not negatively impact on people from a particular equality group).
- The relevant premises involved.
- Your communications.
- National research (local information is not always available, particularly for some equalities groups, so use national research to provide evidence for your conclusions).

(a) Age (any group of people of a particular age, including younger and older people – in particular, please consider any safeguarding issues for children and vulnerable adults)

Improvement to path routes and upgrading of path surfacing will have a positive impact on the elderly who may currently find parts of the park difficult to access via formal path routing and also durability of current surfaces. Positive Impact

(b) Disability (including people with a physical impairment, sensory impairment, learning disability, mental health problem or other condition which has an impact on their daily life)

Improvement to access and path routes will have a positive impact on wheelchair users as routes are increased allowing wider access and some surfacing made more user friendly for wheelchairs. Positive Impact

(c) Gender

N/A

(d) Pregnancy and maternity

N/A

(e) Transgender (including gender re-assignment)

N/A

(f) Marriage and Civil Partnership

N/A

(g) Race or Ethnicity

N/A

(h) Religion or Belief

N/A

(i) Sexual Orientation

N/A

(j) Other factors that may lead to inequality – in particular – please consider the impact of any changes on low income groups or those experiencing the impacts of poverty (please state):

None

8. If you have any additional comments please add them here

As the improvements work develop in this second phase, any equality issues that arise will be reviewed and noted in this EqIA.

9. Conclusions and Next Steps

- If you have not identified any negative impacts, please sign off this form.
- If you have identified potential negative actions, you must complete the action plan at the end of this document to set out how you propose to mitigate the impact. If you do not feel that the potential negative impact can be mitigated, you must complete question 8 to explain why that is the case.
- If there is insufficient evidence to say whether or not there is likely to be a negative impact, please complete the action plan setting out what additional information you need to gather to complete the assessment.

All completed Equality Impact Assessments must be emailed to Suzanne Goff, Strategy Officer, who will arrange for it to be published on the City Council's website.
Email suzanne.goff@cambridge.gov.uk

10. Sign off

Name and job title of assessment lead officer: Anthony French – Senior Asset Development Officer

Names and job titles of other assessment team members and people consulted:

Alistair Wilson – Development Manager

Date of completion: 10/12/15

Date of next review of the assessment: regular assessment with final review date of March 2018 when the project is due to be completed.

Action Plan

Equality Impact Assessment title:

Date of completion:

Equality Group	Age
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Equality Group	Disability
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Equality Group	Gender
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Equality Group	Pregnancy and Maternity
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Equality Group	Transgender
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Equality Group	Marriage and Civil Partnership
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Equality Group	Race or Ethnicity
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Equality Group	Religion or Belief
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Equality Group	Sexual Orientation
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	

Other factors that may lead to inequality	
Details of possible disadvantage or negative impact	
Action to be taken to address the disadvantage or negative impact	
Officer responsible for progressing the action	
Date action to be completed by	



To: Executive Councillor for City Centre and Public Places (and Deputy Leader): Councillor Carina O'Reilly

Report by: Head of Streets and Open Spaces

Relevant scrutiny committee: Community 14/1/2016
Services
Scrutiny
Committee

Wards affected: Abbey Arbury Castle Cherry Hinton Coleridge
East Chesterton King's Hedges Market Newnham
Petersfield Queen Edith's Romsey Trumpington
West Chesterton

CAMBRIDGE CITY CENTRE ACCESSIBILITY REVIEW ACTION PLAN – PROGRESS REPORT

Not a Key Decision

1. Executive summary

1.1 In 2014 a review was commissioned to gain a fuller understanding of the issues affecting ease of access in and around the city centre for a range of users but particularly pedestrians, disabled and wheelchair users. The review report was considered at the March 2015 Community Services Scrutiny Committee, and in July 2015 a plan of action was developed and approved at committee to take the next steps to bring about the identified changes needed. This report provides a progress update of the actions undertaken from the action plan.

2. Recommendations

The Executive Councillor is recommended:
[1] To note the contents of the report only.

3. Background

3.1 The City Centre Accessibility review was commissioned by the council to gain an objective understanding of accessibility issues in and around the city centre. The scope of the study was to undertake a baseline review of the accessibility of

Cambridge city centre (looking at the Historic Core and Grafton areas as defined in the Local Plan 2014).

3.2 The centre of Cambridge is already under pressure from the number of people using it and with the planned growth in population together with rising numbers of students and visitors this will only increase. The ability of the city centre to cope with the increase in numbers of pedestrians is constrained by its historic and generally narrow street pattern. The current County Council Transport Plan and emerging City Council Local Plan both refer to meeting the needs of pedestrians and to proposals for improving the quality of the public realm. The accessibility review is continuing to feed into the implementation of these plans and influence other initiatives such as City Deal which will be important for users of Cambridge city centre in future.

3.3 The main conclusions from the study were that parts of the city centre were difficult to access, particularly for disabled and wheelchair users for a variety of reasons.

3.4 The Accessibility report made a number of recommendations for future action. These actions were varied in their ease of delivery, cost and complexity but focussed on advertising 'A' boards, cycle parking and public realm investment and removal of surplus street furniture.

3.5 The progress made on the action plan is set out at Appendix A to this report.

4. Implications

(a) Financial Implications

The action plan continues to be taken forward using existing budgetary provision and capacity in the service departments involved.

(b) Staffing Implications

Capacity continues to be needed to secure the future implementation of identified actions. This capacity continues to be found from existing budgets.

(c) Equality and Poverty Implications

The accessibility review and action plan were not subject to EQIA.

(d) Environmental Implications

There were no adverse climate change implications from the accessibility review study and none have been identified from the action plan. Any measures to promote easier movement, access, walking and cycling activities in the city centre would normally be expected to be positive for climate change.

(e) Procurement

The procurement of the original study followed the council's procurement regulations. Any further procurement involved in delivering the action plan will be undertaken in accordance with the procurement and financial regulations of the council.

(f) Consultation and communication

The accessibility study was circulated to stakeholders and interested groups who have been asked to give feedback to help inform the development of the action plan. The Access Officer and the Disability Consultative Panel received a presentation on the review findings and meetings have been held with the Cambridge BID. Engagement with these and other stakeholders, such as Cambridge Cycling Campaign, has been and will continue to be undertaken as part of developing and delivering on the actions in the action plan.

(g) Community Safety

There are no adverse community safety implications. Improvements to personal accessibility and the wider public realm are likely to have a positive effect upon access and public safety.

5. Background papers

The following background papers were used in the preparation of this report:

1. Report to Community Services Scrutiny Committee March 2015
2. Cambridge City Centre Accessibility Study 2015
3. Report to Community Services Scrutiny Committee July 2015

6. Appendices

Appendix A – City Centre Accessibility Study 2015 – Progress Report

7. Inspection of papers

To inspect the background papers or if you have a query on the report please contact:

Author's Name: Joel Carré
Author's Phone Number: 01223 - 458201
Author's Email: joel.carre@cambridge.gov.uk

		visibility is genuinely an issue for traders e.g. Green Street.	developed by traders/property owners, eg. Green Street. City Council lead concurrent with policy development and adoption. Implementation depending upon proposals that can be developed. Funding to be sought from external sources.	
	Cycles and cycle parking issues	Bicycle parking facilities	Particular issue in Sidney Street where cycle racks are accessed from the pavement. City Council to obtain quotation for reorientation of racks. Budget permitting City Council to commission reconfiguration of Sidney Street cycle racks by spring 2016.	The on-street cycle parking stands in Sidney Street outside Sainsbury's store are being reoriented so that they can be easily accessed from the carriageway side, rather than the footway. The racks are the high capacity style that can only be conveniently accessed from one end. The footway between the frontage of the building and the stands is relatively narrow for the number of people using it, which is compounded by people using the area to access the racks. A new bollard to both this and the next line of stands immediately to the north towards Hobbs sports shop is being introduced to better protect them from damage from vehicles pulling on and off the adjacent loading bays. The works are scheduled to be undertaken in January 2016
		Abandoned cycle removal	Existing enforcement regime plus enhancements noted below	The city rangers collect over 1500 abandoned and derelict cycles a year. One officer is dedicated to the city centre with additional support from colleagues to provide Monday to Saturday cover for dealing with abandoned cycles and those causing obstructions. Between June and August 2015 an operation to remove abandoned bike locks from street furniture was conducted in the city centre, over 200 locks were removed. Abandoned bike locks can take up cycle
		Badly parked cycles	Current pro-active approach operated by the Ranger teams to be enhanced	

				<p>publicity to be organised by Streets and Open Spaces.</p>	<p>parking space and cause trip hazards. Steps are now in place to stop a large number of locks from littering the city streets and cycle parking areas.</p> <p>In addition redeveloped web pages and an online reporting procedure have been developed for abandoned bicycles to speed up the notification process. Further work is planned as part of the departmental twitter account to promote how to report abandoned bicycles to the rangers.</p> <p>Work is also ongoing with partners as part of the Cycle Crime Tasking Group including Cambridgeshire Police.</p>
		Licensed activities	Licensed cafes and outdoor eating areas add to vitality but also take up public space	<p>Policy recently reviewed by the licensing authority (County Council) in consultation with City Council. No further action on this.</p>	<p>No action was required on this issue.</p>
		Unlicensed activities	Peddlers and Punt touts operating on city centre streets	<p>City Centre Management Group already established (looking specifically at Peddler's and Punt Tout problems). No additional actions recommended.</p>	<p>No action was required on this issue.</p>
		Street trading	Street trading pitches operate within the City Centre area	<p>Up to date policy in place, no action recommended</p>	<p>No action was required on this issue.</p>
2	Public Realm	Maintenance	Frequency and funding of maintenance of City Centre streets	<p>The City Deal City Centre Access and Capacity Project will be the main opportunity for the City and County Council to consider these issues. City Deal funding will</p>	<p>The City Council will shortly begin discussions with the County Council. The work has not yet progressed to any level of detail yet and further updates will be provided in due course.</p>

		Standards	Some areas fall below best practice standards for pavements and crossings	be the main funding stream, along with any s.106/CIL contributions that can be secured. This City Deal project is now being initiated. City Centre Public Realm Strategy to be commissioned ahead of local Plan adoption to inform City Deal projects. City Council to commission public realm strategy to align with City Deal projects timetable. Environment Scrutiny Committee to oversee adoption of public realm strategy in 2016	
		Quality	Quality of public realm in places, quality of maintenance of the public realm. Ability of public bodies to keep City Centre public realm maintained to a high standard		
		Investment	Lack of available investment for public realm enhancements other than as part of City Deal or s.106/CIL		
		Street furniture	No proactive approach to reviewing and removing old, abandoned and unnecessary street furniture including signs.	Brief for commissioning of Public Realm strategy to Include audit of existing street furniture. Seek removal/replacement of abandoned street furniture following audit through City Deal projects or pro-actively with County Council as funds permit.	
3	Management of streets and	Co-ordination of	Are the agencies involved	Audit and review of existing arrangements. Develop and promote	A desktop audit and review has commenced and a key stakeholder group will be convened to review

	spaces	management and maintenance activities in the City centre	optimising their joint activities, funding and problem solving interventions	new collaborative working arrangements between partners and agencies if beneficial and will deliver improvements. Complete review by end of 2015 and report back to CSSC in early 2016. City Council to initiate review. Streets and Open Spaces and Planning Services to complete.	results and any recommended changes early in 2016.
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To: Executive Councillor for Communities:
Councillor Richard Johnson

Report by: Head of Communities, Arts & Recreation

Relevant scrutiny committee: Community Services Scrutiny Committee 14/1/2016

Wards affected: Abbey Arbury Castle Cherry Hinton Coleridge East
Chesterton King's Hedges Market Newnham
Petersfield Queen Edith's Romsey Trumpington
West Chesterton

STRATEGIC APPROACH TO COMMUNITY PROVISION

Not a key decision

1. Executive summary

- 1.1 To provide an update on the work of the review to date and outline proposals for the next steps of the information gathering exercise.
- 1.2 To provide headline findings from the audit of city-wide community facilities.

2. Recommendations

The Executive Councillor is recommended to:

- 2.1 Note the headline findings of the city-wide community facilities audit.
- 2.2 Agree the next steps identified in section 3.6 of this report.

3. Background

- 3.1 In October 2015 this committee considered a report on the strategic review of community provision and the Executive Councillor for Communities agreed the approach to the review to include:
 - An evidenced-based, strategic assessment of community provision to achieve agreed outcomes
 - The scope of the work to include City Council run centres, community development resource and support for communities, other community facilities, major growth sites, County Council

libraries and the Council's Digital Transformation and Customer Access strategies

- The establishment of a project team with engagement from other stakeholders
- A work programme considering current provision, need, opportunity, and future focus containing the following components:
 - An audit of facility provision which will also support the requirements for the interim arrangements for s106 and Community Infrastructure Levy (CIL) requirements
 - An analysis with partners of community and population requirements
 - Anti-poverty and Digital Transformation Strategy support requirements
 - Opportunity for collaboration with Property Services and other stakeholder such as the Library Service

3.2 The outcomes for this review are:

- Stronger communities (e.g: inclusive, connected, resilient, vibrant, good places to live)
- Council resources are targeted to known need
- Savings – with a focus on reducing net cost by opportunity for further efficiency and generating increased income with the possibility of redirecting resources

3.3 A project team has been established including representatives from Communities, Arts and Recreation, Internal Audit, Corporate Strategy, Customer Services, and others will be involved to cover areas of expertise as required.

3.4 **City-wide community facilities audit**

The initial audit has been started and the methodology for this work was as follows:

- Definition of community facilities
For the purpose of the survey we used the following:
Community facilities are buildings that are available for use by the wider local community, and/or for hire by local groups for a range of community/social activities and meetings, for at least some of their opening hours each week.
- List of facilities
A list was compiled using data from existing databases, planning and other research material. 149 venues were emailed the survey (including our own centres and 35 schools that had rooms

for hire or wider community activities taking place). Venues without an email address or an invalid email address were sent the survey by post and an additional 28 schools had the form posted for them to verify community access to their premises.

- Survey design
To maximise the use of the information the survey was compiled in three sections to cover current use, current capacity and future development. Survey Monkey was used to enable efficient reporting.
- Survey timetable
The survey was launched on 29.10.15 with a closing date of 26.11.15. (30.11.15 for schools). A follow up reminder was sent and all schools were contacted to ensure we captured those with community access. As this was a tight timescale to give early indications of need further work will be undertaken to continue to gather this information and consolidate the evidence.
- Survey analysis
We received 68 reports back, a return of 46%. Initial reports have been run to give headline findings to use in the next stage of information gathering.

3.5 **Headline Findings**

As the survey closing date was 30th November there has only been time to look at some surface level information which is detailed below. More detailed analysis will build on this initial information.

The following chart shows the surveys issued and returned to date:

Area	Number issued	Number returned
North	34	16
South	31	12
East	56	26
West/Central	28	14

We will be able to update this as further completed surveys are received and prepare an analysis by ward. All schools have been contacted to ascertain the availability of facilities to the community.

Of the 68 returns:

- 50 facilities were run by charity organisations and another 2 by voluntary groups

- The top three primary functions of the facility were church/place of worship (22), community centre (18) and school (11)
- 17 of the facilities were available to the public for 100% of their opening times and 54 of them were available for 50% or more of opening times
- Over 40% of the respondents offer discounted rates to those wanting to participate in activities who are on low income and in receipt of benefits
- 41(61%) respondents turn down bookings at least monthly, with 16 (24%) turning down bookings on a weekly basis and at least half of these site not having the space available as the reason

Other data sets include facilities, services and activities available and development or improvement plans for the future which will be particularly useful for the interim approach for S106 developer contributions.

It is important to get to the detail behind these headline findings to inform the next steps of the review.

Although 46% is a high return rate we will continue to encourage the remaining facilities to complete the survey to develop the best possible evidence base across the city.

3.6 Next Steps

To continue to build the evidence base to identify need across the city the next stage of the process will be to:

- Follow up non returns (see above)
- Map the community provision in Cambridge and the areas they service to see their locality and reach.
- Prepare maps to overlay key data such as the indices of multiple deprivation (IMD), free internet access points, and the Health Joint Strategic Needs Assessments (JSNAs).
- Use the survey and mapping information to launch a call for evidence asking a broad range of stakeholders to comment, sharing their experience of need, gaps, excess etc. of the current provision. Stakeholders would include elected members, residents, communities of interest and geography, professionals, equalities groups, statutory agencies, voluntary organisations, community groups, trusts, etc.
- Data collection and analysis of City Council run centres
- Collect expressions of interest in the wider review outcomes to help inform the consultation and engagement process and to be able to keep people informed.

3.7 Timetable

Mapping data	December 2015 - January 2016
Call for evidence	January – February 2016
Expressions of interest	February 2016
CS Scrutiny Committee – Need & Options	July 2016

4. Implications

(a) Financial Implications

- The next steps of this review identified in this report will be carried out within existing resources

(b) Staffing Implications

- There are no staffing implications in this review process

(c) Equality and Poverty Implications

- The existing Equalities Impact Assessment will be updated in respect of the communication and engagement plan

(d) Environmental Implications

- There are no implications at this stage

(e) Procurement

- There are no procurement implications at this stage

(f) Consultation and Communication

- A detailed consultation and communication plan is being drawn up as part of the project plan. In addition to the contact with community facilities as part of this first phase, consultation with area committees and residents, both locally and city-wide, will be held to inform need. Information will be distributed via the local press, social media, local centres and community groups.

(g) Community Safety

- There are no implications at this stage.

5. Background papers

These background papers were used in the preparation of this report:

- Report on the Strategic Review of Community Provision to Community Services Scrutiny Committee 8.10.15
<http://democracy.cambridge.gov.uk/documents/g2791/Public%20reports%20pack%2008th-Oct-2015%2014.30%20Community%20Services%20Scrutiny%20Committee.pdf?T=10>
- Community facility surveys. NOT FOR PUBLICATION: By virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government Act

1972 (not available to the public as they contain information relating to an individual).

6. Appendices - none

7. Inspection of papers

To inspect the background papers please follow the appropriate link or if you have a query on the report please contact:

Author's Name: Jackie Hanson
Community Funding & Development Manager
Author's Phone Number: 01223 - 457867
Author's Email: jackie.hanson@cambridge.gov.uk



To: Executive Councillor for Communities:
Councillor Richard Johnson

Report by: Debbie Kaye
Head of Communities, Arts & Recreation

Relevant scrutiny committee: Community Services Scrutiny Committee 14/1/2016

Wards affected: ALL

CAMBRIDGE LIVE - PERFORMANCE

Non-Key Decision

1. Executive summary

- 1.1 This is the first year of trading for Cambridge Live, an independent charity set up by the Council. Cambridge Live is contracted by the Council to run the Corn Exchange, Guildhall Event Programme, Cambridge Folk Festival and the City Events Programme. This report provides an overview of performance management and proposes new key indicators for the contract.
- 1.2 A review by Cambridge Live of the City Events Programme is shown in Appendix 1
- 1.3 A separate paper from Cambridge Live highlighting the organisation's progress to date is shown at Appendix 2.

2. Recommendations

The Executive Councillor is recommended to approve:

- 2.1 The key performance indicators shown at 3.4b

3. Background

- 3.1 This report will cover the following areas:
 - Implementation of the new arrangements
 - Contract management
 - Performance management
 - Financial performance
 - Health & Safety

3.2 Responsibility for the management of the majority of the Council's cultural services transferred to Cambridge Live (CLive) on 1.4.2015. 51 members of staff were transferred to the new charity under TUPE¹. CLive is governed by a Board of Directors and a Founding Chair, Sara Garnham, was appointed. The Council nominated two elected members to serve on the CLive Board of Directors, Councillors Ratcliffe and Reid. The charity held its first AGM and issued an annual review on 30.9.2015².

CLive has a 25 year lease for the Corn Exchange, Parsons Court, Box Office, Large and Small Guildhall Halls. The Council is responsible for the superstructure, CLive for the internal operational infrastructure. CLive is permitted under Licence to use Cherry Hinton Hall and Coldham's Common for the Folk Festival.

A review into the implementation of the project to transfer services to an arm's length body has been undertaken by the Council's Transformation Office and this will be discussed at a meeting of the reformed Members Working Group. Recommendations arising from this will be shared with Councillors and other services in the Council.

3.3 **Contractual performance**

The Council has a 25 year contract for services with CLive. This outlines the Council's requirements for each aspect of the services. The contract is managed through a detail performance framework which includes the following opportunity for scrutiny and input.

- The Contract for Services contains a detailed specification and monitoring arrangements for key aspects.
- The Authorised Officer (AO) is invited to attend the CLive Board meetings as an observer.
- The AO meets with CLive Management each month
- A Quarterly Performance Management Review (QPMR) meeting is held with the Chair and MD of CLive, the AO and the Executive Councillor for Communities.
- CLive submits an Annual Performance Report to the Council. This coincides with its AGM reporting schedule. The AO reports on the performance of the contract to this Scrutiny Committee.
- A working guide to the contract and new arrangements has been prepared and circulated to Council staff.
- Additional meetings are held to facilitate the Council's input into development of the City Events.

¹ Transfer of Undertakings (Protection of Employment) Regulations 1981

² <https://www.cambridgelivetrust.co.uk/sites/default/files/public/wysiwyg/CL%20AGM%20Report.pdf>

3.4 Performance management

a) Key performance indicators (KPIs) have been developed with CLive and are based on the Council's strategic aims as expressed in the contract. CLive has its own KPIs relating to different aspects of its business and operations.

b) All year one numerical measures (number and percentage) are baseline measures. Measures for subsequent years will be drawn up by the AO in discussion with CLive, taking into account both feedback and operational plans for the following year. The aim of the indicators is to help demonstrate progress towards the identified outcomes, and they should always be understood in that light, rather than becoming a primary focus in themselves.

Ref	Indicator
Outcome 1	Arts and Cultural Activity Builds stronger Communities in Cambridge
1.a	Number of community and resident groups taking part in Cambridge Live consultations
1.b	Number of community and residents groups taking part in Cambridge Live events
1.c	Number of community festivals and events provided with advice and support
1.d	Audience reach by Lower Super Output Area. (LSOA) For ticketed events this is to be based on postcode data. For non-ticketed events audience survey data should be used.
Outcome 2	Diversity and Equality are valued and recognised
2.a	In addition to audience reach by LSOA, comparative audience reach for BAME and for disability measured by audience survey
2.b	% staff with up to date diversity and equality training
2.c	% of programme designed to support diversity and equality
2.d	% events with identified opportunities for people on low incomes to attend
2.e	% take up of opportunities for people on low incomes to attend
Outcome 3	Cambridge is internationally recognised for the quality and diversity of its arts and cultural life
3.a	An education and participation strategy is in place by autumn 2016
3.b	An artist talent development strategy is in place by autumn 2016

c) The Council has a particular interest in the performance of the City Events, as these large scale, free public events play an important role in the cultural life of the city. CLive produce a detailed report on the events and a summary of this is attached at Appendix 1. In October this year, CLive presented a detailed report on the City Events to the Executive Councillor and AO. From a Council perspective the events have been very successful, with significant positives in respect of numbers of attendees, customer feedback and new programming (such as the Pink Festival at the Big Weekend).

d) Much of the planning and programming for the Cambridge Folk Festival took place in advance of the transfer. The event was critically acclaimed and operated to the same high standards as in previous years.

e) The programmes at both the Corn Exchange and Guildhalls continue to evolve positively in terms of quality, diversity and volume.

3.5 Financial performance

a) The CLive board has a dedicated sub group that monitors financial matters. The AO is provided with a monthly update on financial performance in the regular meeting with CLive management. At the quarterly performance meetings, end of quarter financial reports are considered. Following the most recent end of Q2 meeting, the AO and Council Accountant were able to make the following observations:

- The detailed accounts analysis showed that new financial systems are working well and produce clear, user friendly reports.
- Financial performance is broadly on track and there is cautious optimism about the end of year projection.
- A detailed variance monitoring mechanism is in place.
- There is transparency in respect of the City Event financial reporting.

b) Outstanding set up costs

CLive accrued £124,760 in costs prior to 1.4.2015 which were met by the Council. The Business Transfer Agreement states (on page 15, 5.7):
...These funds are repayable to the Council and the Council will deduct such funds from the Price payable under the Contract for Services in instalments to be agreed or in default of agreement to be determined by the Council's Chief Finance Officer, beginning in Year 2017/18.

c) Capital funds

A residual sum of £98,000 remains allocated on the capital plan for work to improve the Corn Exchange. CLive will submit detailed plans to complete the works by 31.3.2017. The funds will be released upon the satisfactory completion of the project.

d) The contract provides for a five year contract fee payment schedule:

- Year 1 £506,000
- Year 2 £431,000
- Year 3 £383,000
- Year 4 £298,000
- Year 5 £238,000

CLive will submit a five year business plan to the Council in 2017 to outline any future funding requirements. This will be considered at Community Services Scrutiny Committee and in the budget setting cycle.

3.6 **Health and safety**

An incident occurred on Midsummer Common on 4.11.2015 during the set-up of the funfair for Bonfire Night in which a member of the public was seriously injured. The Health and Safety Executive is conducting an investigation in which all parties are cooperating. The Council is reviewing its internal arrangements in a parallel process.

4. **Implications**

- (a) **Financial Implications** – See 3.5 b, c, d.
- (b) **Staffing Implications** - None
- (c) **Equality and Poverty Implications** - None
- (d) **Environmental Implications** - None
- (e) **Procurement** - None
- (f) **Consultation and Communication** - None
- (g) **Community Safety** - None

5. **Background papers** - None

6. **Appendices**

Appendix 1 – City Events Report by Cambridge Live

Appendix 2 – Cambridge Live year 1 to date report on progress

7. **Inspection of papers**

To inspect the background papers please follow the appropriate link or if you have a query on the report please contact:

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2015 Report on the City Events programme delivered on the Council's behalf by Cambridge Live

Headlines

- Reach of events – c.53,750 attendees from across the city of all ages
- Participation – over 300 different organisations from Anglia Ruskin University to the BBC and Sanskruti School of Dance to the Pink Festival
- Partnerships – nearly 100 organisations partnered with us to deliver the programme, excluding suppliers
- Commitment –over 100 volunteers and 30 staff
- Media – working with local radio, TV and press on site and in the studio as well as extending social media engagement
- Leveraging City Events investment by 100%



Cambridge OAPs queue up for Mayor's Day Out tickets

By [chris elliot](#) | Posted: June 02, 2015



Cambridge OAPs arriving in Yarmouth in 1980

Comments (0)

Oh, they do like to be beside the seaside – beside the seaside, beside the sea.

Dozens of Cambridge old folk queued at the city's Box Office to snap up tickets for the Mayor's Day Out, the annual pensioner pilgrimage to Great Yarmouth.

And for one elderly person, Henry Adams, it was a special day. This year is the 30th anniversary of the trip – and to mark the event, organisers Cambridge Live presented him with a bunch of flowers because he was the 30th person in the queue.

The venue for the trip, as usual, is Great Yarmouth, and date is Tuesday August 11. The pensioners will be taken to the Norfolk resort in a convoy of coaches, all for £8 per ticket.

While there they will enjoy the traditional seaside pursuits, and in the afternoon will be entertained at a show in Yarmouth's Hippodrome Circus. They will go to the Circus and Water Spectacular, compered by Jack Jay and Johnny Mac, which features acrobats and aerial displays.

The Day Out is sponsored by charities, Cambridge colleges, Cambridge University organisations and businesses, and is backed by the News.





Executive Summary

In 2015, for the first time Cambridge Live has delivered Cambridge City Council's programme of City Events as part of the spin out of the new charity from the Council. Cambridge Live was launched on 1st April 2015 and took over delivery of the successful City Events programme, working in partnership with the Council and the many local organisations that contribute to the wide ranging events across the city and beyond. Cambridge Live also contributes to the cultural life of the city through the Corn Exchange and Guildhalls programme and delivery of the Cambridge Folk Festival. As the organisation develops this will be enhanced by new initiatives from Cambridge Live.

The delivery of the City Events, previously badged as the Outdoor Events and Summer in the City programme sits within the framework of the City Council's strategic vision 'One Cambridge – fair for all', in which economic dynamism and prosperity are combined with social justice and equality:

- One Cambridge – Fair for all
- Caring for our environment and our people
- Creating a great place to live, learn and work

The Council have stated that the arts, in all their forms, are a powerful tool, helping to achieve their goals for the city, and that their role is to support and enable arts and cultural activity across Cambridge, for the benefit of the whole city and all its residents. The approach is underpinned by their vision. Specifically the City Events, which operate within an event management framework that aspires to a city, which is diverse and tolerant, values activities which bring people together and where everyone feels they have a stake in the community:

- A city in the forefront of low carbon living and minimising its impact upon the environment from waste and pollution.
- A city where people behave with consideration for others, the environment and where harm and nuisance and noise nuisance are confronted wherever possible without constraining the lives of all.
- A city where getting around is primarily by public transport, bike and foot.

These are therefore all key parameters for Cambridge Live as we deliver this programme for the Council and which includes:

- **Midsummer Fair** – This ancient fair has been visiting the city's Midsummer Common for over 800 years, making it the country's oldest travelling fun fair and market. The first day of the fair sees the Mayor and other members of the Council continuing the age old tradition of parading the Fair open by scattering pennies to the crowd. Featuring all the rides associated with a traditional fun fair and the very best white-knuckle rides, you can also expect the usual fun of the fair including candyfloss, hot dogs and toffee apples alongside traditional travelling market stalls.



- **The Big Weekend**, - Each year Cambridge puts on a 'Big Weekend' on Parker's Piece in the heart of the city. It's a 3 day free community event full of music, dance, workshops and stalls and local and international food including and a free fireworks display which takes place early in July.
- **Brass and Jazz in the Parks** - From June to September there are jazz and brass bands playing in Cambridge's parks and open spaces for you to enjoy. Each event is entirely free, so come along, bring a picnic, enjoy the sounds and relax in the cooling summer breeze.
- **Mayor's Day Out** - the Mayor's day out for senior citizens takes place in August or September, with a fun day out to Great Yarmouth for everyone to enjoy the sun, sea and pier-side entertainment.
- **November 5th Fireworks** – for 20 years a large, spectacular and free fireworks display has been held on Midsummer Common on 5th November accompanied by food and a traditional Bonfire.
- **Tea Dances** – monthly traditional dances in the Guildhall which are well attended

Under the Council's Arts Strategy 2011-2014, which was in place as Cambridge Live was established, the keys aims of the wider arts programme were:

- 1) Access to art for all** -Ensuring equality of access for all city users & residents to a broad range of high quality provision that provides excellent value for money through innovative & efficient ways of working.
- 2) Engage and enable local communities** - Involving local people in decision-making and responding to local needs to engage communities in using the arts to shape their neighbourhoods and the broader city.
- 3) Enhance the city's reputation & identity** - Focusing on innovation & excellence in using the arts to re-invigorate the public realm & create a sense of place.
- 4) Protect the environment** - Improving local environmental quality, biodiversity and sustainability; and to reduce, mitigate and manage the carbon consequences of arts activities.

The vision behind this was expressed thus by the Council:

- We think that everyone should benefit from the value of the arts.
- We want Cambridge to thrive as a dynamic city where diverse local communities enjoy a good quality of life with access to cultural activities within a thriving, innovative knowledge-based economy.
- The arts, in all their forms, are a powerful tool for helping Cambridge City Council to achieve this vision and enhance the quality of people's lives

Both in terms of the aspirations of Cambridge Live and the obligations which are expressed through our contractual relationship with the Council, Cambridge Live in the first months of its existence has sought to build on this framework and has delivered a series of major events across the Summer and Autumn which were critically received and well attended. A range of measures for determining the impact are shown below:



- Participation
- Media partners secured
- Media presence
- Feedback

Delivery of this first year of the City Events programme was led by the Cambridge Live team including

- Steve Bagnall, Managing Director
- Elaine Midgley, Business Development Director
- Neil Jones, Operations Director
- Frances Alderton, Event Manager

All of whom transferred to Cambridge Live on 1st April from Cambridge City Council. The team is therefore highly experienced having delivered not only previous Outdoor Events and Summer in the City programmes, but they were also responsible for the recent success of the Tour de France celebration in the city in 2014 and the Olympic Torch Relay in 2012.

The team worked closely with departments of the City Council including:

Communities, Arts & Recreation
Streets and Open Spaces
Safer Communities
Environmental Health
Planning

And would like to acknowledge the help and support received.

This report is presented to the Council as part of the planning process for the 2016 City Events programme, to which Cambridge Live aspires to bring it's own organisational values:

- Fresh Thinking
- Collaboration
- Inclusivity
- Zing

Steve Bagnall Managing Director and Sara Garnham, Chair
November 2015



Midsummer Fair

Wed 24th - Mon 29th June 2015, Midsummer Common

Highlights:

- **Launch day attended by mayors from across the region**
- **150 pitches taken – showmen and traders**
- **Wednesday and Saturday particularly busy – total attendance 30,000**
- **Heritage Lottery Funded film documentary produced by Cambridgeshire Film Consortium with Coleridge College after school film club including the first films shown in Cambridge which were at the fair**
- **Accessible session for Castle school & children from other local special schools**
- **Robust programme of local resident engagement , will include West Chesterton, Abbey and Market ward councillors next year**

It's thought the Fair's origins lie in a gathering of young people which took place once a year, on June 23, at Barnwell Springs along with music, singing, wrestling matches and other games. *'Hence ... a custom grew up that on the same day a crowd of buyers and sellers should meet in the same place to do business.'*

In 1211, King John granted the charter for Midsummer Fair to Barnwell Priory which lay between Newmarket Road and the River Cam. However, by the early 1500s, the Mayor and Corporation of Cambridge had gained control of the Fair. This was one of the most important medieval trading fairs in Europe, with goods such as wood, iron and steel arriving via the River Cam. The hiring of labourers and servants, and the buying and selling of horses continued here until the early 20th century. The horse and cattle sales attracted many gypsies and other travellers who still come to the Fair in large numbers.

Gradually, as trading declined, entertainments such as wrestling, singing, dancing, freak shows and acrobats took over. The first roundabouts, propelled by gangs of lads or ponies, appeared in the 1700s and - by the late 1800s - the first steam-powered rides. Another innovation was the Bioscope Show – the forerunner of modern cinema. Midsummer Fair was known also as the *Pot Fair* from its many stalls selling china and crockery. These - along with linens, general household goods, cutlery, carpeting and linoleum - remained a popular aspect of the Fair until well into the 20th century.

Today, local families no longer come here to stock up on their household needs. Entertainment has largely taken over from trading. However, the Mayor still continues the time-honoured tradition of parading and proclaiming Midsummer Fair open by scattering pennies to the crowd.

This was Cambridge Live's first event since the organisation launched barely six weeks before on 1st April. This year the fair did not coincide with Midsummer Eve (June 21st) due to the vagaries of the calendar cycle which historically dictates when the event should be run.



With the team ably led by Frances Alderton planning went well with showmen stewards who were involved at an early stage in site layout and marketing campaigns. Working with the City Council for first time as an outside partner to the delivery team role.

Attendance by fair operators and traders was good, although slightly lower than in the previous year. There was good attendance from the general public alongside the travelling community, and Wednesday and Saturday were particularly busy this year.

The launch and proclamation on the Wednesday was a success and well attended by local Mayors and Councillors who enjoyed good weather and a pleasant networking opportunity.

This year, the Cambridgeshire Film Consortium (a partnership between The Arts Picturehouse, Parkside Federation of Academies, Anglia Ruskin University and Long Road Sixth Form College) received funding from the Heritage Lottery Fund to produce a documentary with Coleridge College After-school Film Club, about the first film screenings in Cambridge which were at the Midsummer Fair. The young people, aged 11-16 years, hosted a screening of early films from 1895-1912 (comedies, actualities and animations) from the BFI and the East Anglian Film Archive, in a specially designed cinema tent that replicated the experience of an early fairground cinematograph. This was held at the Mayor's Reception on 24th June at the opening of the Fair.

On Thursday 25th June the Fair opened for 2 hours from 11am to 1pm for the sole use by a number of local disability schools from the area. This activity was newly re-introduced last year, was well received by school parties, and attendance by schools grew successfully this year. They were invited as guests of the showmen to use the Fair in a more suitable environment for them and light refreshments were also provided by the Fair.

Feedback

There were no significant incidents of disruptive behaviour and Police noted that there were no arrests on site at the event, stating in their summary report:

"I was really impressed not only with the behaviour and friendliness of the local community, but also that of the travelling community who had arrived in Cambridge from all over the Country. Officers spoke in a positive light and they seemed perfectly willing to engage with the police. The atmosphere within the footprint was friendly, no hostility or tension." **Inspector Mark Farrant, Cambridgeshire Constabulary**

Timea Safrany from Samuel Pepys School said:

"Thank you for the brilliant and well organised event. The children had a fantastic time they absolutely loved the experience (so did the adults)."

- St John Ambulance reported treating 2 major casualties and 15 minor. For an event of this size and audience demographic that is low and reasonably expected.
- There were 8 complaints over the whole event, mostly due to noise & traffic congestion.
- Residents' engagement was good (Friends of Midsummer Common, Brunswick Residential Association, De Freville Avenue Residents Association, North Kite Residents Association and the Mitcham's Corner Residents & Traders Association were all



consulted in advance of the event and invited to attend daily safety briefings) There will be additional consultation with regards to the management of Fort St George bridge with residents of Pretoria Road and surrounding area.

We received some great positive feedback from participants including:

Film Education Manager, Trish Sheil from the Film Consortium: *"This is a wonderful opportunity for young people to learn about, and share with the public, the heritage of early cinema in the unique location of the 800 year old Midsummer Fair where the first films in Cambridge were shown with magnificent steam- powered organ music, in the show-ground cinematographs."*

This was a great addition to the event in 2015 and very much appreciated by the showmen who helped to provide content and participated in screenings. They team will be editing the documentary film together in the next few months and it will be screened at the Arts Picturehouse.

Lessons learned & 2016 planning

- Some operational issues will be addressed for 2016 such as ensuring that showmen keep to their allocated pitch sizes and transport flow near the Grafton car park is managed better at busy times.
- Efforts will be made to credit the City Council more visibly next year.
- Showmen will be encouraged to work more collaboratively with the event team with marketing distribution to manage a more cohesive campaign.
- Additional security patrols will be provided to manage minor disputes and issues that otherwise take up the time of events staff.

The Big Weekend

10 – 12th July 2015, Parker's Piece

- 10,000 attendees estimated per day (30,000 total attendance)
- 72 community and professional performers and groups
- 8 local traders (Mela)
- 15 local contractors & suppliers
- 9 business & media partners and sponsors
- 6 charity stallholders

- Launch of My Cambridge to the public

The Big Weekend 2015 started with a bang with a dazzling fireworks display on the Friday evening. The weekend attracted record numbers on the Friday and Saturday and featured amazing performances from Heather Small and Slade on the Friday & Hayseed Dixie on the Saturday.

As in previous years the event reflected key social and historical context from history to the present day. Recognition of the 70th anniversary of VE day, contributions reflecting the present day hi-tech life of Cambridge as well as engagement with Rugby World Cup celebrations complemented the traditional elements of the weekend including the Mela. Cambridge residents enjoyed community activities on the Saturday ranging from the Home Front Marquee where they could take tea '1940s style' to controlling a Dalek at the BBC Make it Digital Tent as well as enjoying the best the food hall and French market had to offer. Other activities included the Cabaret Marquee & Ping Pong Disco and the Sports Zone where attendees could get a taster session in everything from tai chi to rowing. The weekend was brought to a close with a day of world music and dance as well as food and crafts from around the world celebrating ethnic diversity within Cambridge and of course the hugely popular Cambridge Mela, Cambridge's summer celebration of Asian Culture.



The detailed areas and activities of the event across the weekend included:

1. The Main stage – **community music & dance** alongside **headline** and **multi-cultural performances** all weekend (Fri, Sat and Sun)

2. **The Food Hall** (Sat) featuring local deli and food traders selected with support from Eat Cambridge which became the **World Music Marquee** (Sun) to house a range of music performances from different multi-cultural performers

3. The **Launch Reception Marquee** (Fri), decorated to reflect the Asian contribution to the event that enabled partners and supporters to network at the event and find out more about the City Council led project, **My Cambridge** (helping young people access culture). This became the **Museums Marquee** (Sat) showcasing the activities of the Cambridge University and independent city museums and then hosted the **Pink Picnic Festival** for a LGBT cabaret set in the evening. On Sunday this became the main **Mela performance marquee**, hosting DJs and dance schools from various Indian, Hindu and other Asian cultural performances



4. **The Fun Lab** (Sat), sponsored by ARM and delivered by Cambridge University who programme a range of science and technology themed family activity with the engagement of local technology businesses. This became the **Mela Traders marquee** (Sun) where local Asian community

partners and businesses traded food, clothing and crafts as well as Henna tattoos.

5. The **Home Front Marquee** (Sat) was delivered in partnership with the Museum of Cambridge and the County Council as part of the commemoration of World War Two events in the year. It supplied a traditional 1940s tea and music hall and hosted the visit of the Mayor of Heidelberg who came on a civic visit during the event. On Sunday this space was transformed into the **World Dance Marquee**, housing a range of dance styles including Lindy Hop, Scottish, Polish and Belly dancing.

6. The **Pop-Up Art Gallery** was run by local organisation Changing Spaces who programme art in empty spaces. Working with local artists they delivered a range of workshops and installations throughout the weekend.

7. **Alliance Francaise**, a local language institute who became a partner in 2014 for the Tour de France hosted a marquee of cultural activity including music and dance and language throughout the weekend.

8. The **Sports Zone** was programmed and managed by the City Council's sports development team and included a huge range of clubs and societies demonstrating and offering participation in their sports including rugby, football, Tai Chi, trampolining, tennis, the Ping Pong Disco and much more besides. The Cambridge Rugby Club also hosted a Festival of Rugby which culminated in matches on the Sunday including featuring the English Deaf Rugby Club (supported by local sponsor the Hearing Healthcare Centre).



9. **BBC Make It Digital** – this nationally touring roadshow came to Cambridge via the Big Weekend and featured interactive displays, talks & lectures, coding demonstrations and Doctor

Who exhibitions supported by the investment of Anglia Ruskin University and Cambridge University.

10. **French Market & food stalls** – these were trading throughout the weekend and represented a wide variety of foods for people to enjoy including vegetarian and multi-cultural options and some local traders.

11. **Ubuntu World Village** – this activity was provided in a lively open air setting and featured crafts and music representing this African community.

12. **Bar** – the licenced bar provided a limited selection of alcoholic and soft drinks for people to enjoy and was managed by an external bar operator.

13. **Fairground** – this is the only ticketed activity within the event but provided families and young people with a safe outlet for seeking their thrills, delivered by operator Stanley Thurston.



Feedback

A market research survey distributed via email to our mailing lists and email addresses collected at the event received only 166 responses, however it suggested that 95% of attendees thought the event was well organised, 81% felt it did bring communities together, and 92% of those attended felt safe when attending.

The full market research survey can be viewed at this link:

<https://www.surveymonkey.net/results/SM-G5VQJZV2/>

Some of the feedback received by partners throughout the weekend included:

“Running the pop up gallery is a very enjoyable and successful part of Changing Spaces calendar. It enables practising artists to work alongside the community and for the community to experience contemporary fine art in a fun, inclusive and non-threatening environment. This year it ran very smoothly.” **Anji Jackson-Main, Changing Spaces**

“Thanks so much for glitch free organising of the Mela yesterday. We had a fabulous time.”

Meghana

“Thanks for your email. We thought it all went really well, everyone seemed to enjoy the atmosphere and a nice cup of tea. Our volunteers had a great time too. The Mayors' speeches were very well received and the Q&A was great - they provided a nice focus for the afternoon. Please pass on our thanks to the stewards who were a great help on the day, and to you and your team - you did a brilliant job” **Lorna O'Brien, Museum of Cambridge**



"I think Big Weekend was very successful this year. I have never seen this many people on Parker's Piece before! It seemed like people were having a great time. I really enjoyed it too. We didn't have any issues on disabled platform. Everything went really smoothly." **Anna, Steward**

"It's me thanking you and your team for giving us this opportunity to perform our dance and music. We thoroughly enjoyed the event and all the staff were very helpful. Everything was very well organised. Let's keep in touch for future events." **Aurora Gercke, Pilates and Specialist Exercise Instructor (Low Back Pain & Older Population) & Dance Teacher**

The Cabaret Marquee was a huge success thank you for letting us be part of it. We had fantastic feedback from people attending and the artists. We were particularly packed out in the Cabaret Marquee from the start. Has definitely helped Pink Fest, given everyone a boost and renewed enthusiasm for it." **Jo, Pink Festival**

"Just wanted to follow up after the Big Weekend to pass on my thanks for all your hard work and efforts. Thanks for making my job less stressful!" **Sam Jeffery, Cambridge United Football Club**

"Tom had a fantastic weekend, your hospitality was very much appreciated. I can honestly say this was one of the most organised events he has played at. Everybody was so professional and helpful and normally we would leave a comment about how things could be better next time but I can't think of any way you could improve on what you did.

Tom absolutely loved playing at The Big Weekend and said the atmosphere was electric and the added bonus of chatting to the guys from Slade and getting a selfie with them seconds before they went on stage. Thanks again for everything, Cambridge really know how to throw a party!"

Lisa (Mum) on behalf of Tom Korní "The One Boy Band"

St John Ambulance treated 62 minor casualties and 5 major casualties. Again, this is not substantial for a broad public event of this scale and consisted of things like minor cuts, grazes, bites & stings and heatstroke.

Three complaints were received from the general public (1 noise, 2 fairground).

Lessons learned & 2016 planning

- Council licensing officers have asked to review the licence for the event to ensure that compliance is clear and the license conditions are appropriate. This is taking place in Winter 2015/16.
- Cambridge Live internal administrative processes will be reviewed to accommodate loss of the use of Council service points like Cashiers for payments
- The Mela fell in Ramadan this year which did mean that slightly fewer participants affected were able to participate. However the dates for 2016 mean that Ramadan will have passed.
- The Rugby Festival was not as large scale as it had been hoped, so more consideration will be given to developing sports activity within the event in 2016

Mayor's Day Out

Tuesday 11th August 2015, Great Yarmouth

- 550 senior citizens attended
- 22 volunteer stewards supported
- 13 coaches provided
- 19 local businesses & organisations donated including long term supporters such as The Pye Foundation and Batterson Chivers Foundation as well as businesses such as ARM and Marshall of Cambridge
- 5 City Councillors attended alongside the Mayor as volunteer stewards

This year was the 30th anniversary of this long standing event which takes senior citizens from Cambridge for a day out at the seaside. They are accompanied by the Mayor and Mayoress, a number of councillors and former mayors and their partners who accompanied the trip to celebrate the anniversary.

The event is something of a logistic challenge with coaches starting from all parts of the city to ensure easy access for everyone. Cambridge Live worked with Richmond's Coaches to provide this traditional trip to Great Yarmouth, collecting senior citizens aged over 60 years from 15 different pick up points across the city and returning them in the evening.

As this was a special anniversary Cambridge Live produced a freely distributed anniversary postcard souvenir for attendees of the event and some were encouraged to use the card to write to the Mayor to thank him for their day.

The performance was a Roy Orbison tribute act and The Dreamers and was very well received at the Britannia Theatre.

The Mayor of Great Yarmouth hosted an anniversary lunch at the Masonic Hall with a good attendance of previous Mayors of both Cambridge & Great Yarmouth (around 30 people in total) and the Mayor of Cambridge presented his thanks for their continued hospitality.

Comments received on the event from attendees included:
A really excellent day out. Very well organised - can't wait for next year!

Carry on the good work!

We meet so many friends every year

A very enjoyable and stress free day. Thank you Everyone was and always have been very helpful and kind





Lessons learned & 2016 planning

- The Gredley Charitable Trust, a long term donor to the event chose not fund the event this year. Therefore a longer lead in time for community fundraising will be explored in 2016.
- It was hoped that the circus performance at the Hippodrome theatre could be attended instead of the Britannia theatre, however unfortunately the space was not suitable for a large senior audience. Whilst the Hippodrome was originally advertised, the Britannia Theatre was eventually used for reasons of safety.
- A closer relationship with the tourism and marketing teams at the Yarmouth Council is being established to enable more promotional initiatives to be introduced next year.

Jazz & Brass in the Parks

7th June, Royston Town Band - Cherry Hinton Hall
28th June, Harmony in Harlem - Jesus Green
5th July, City of Cambridge Brass Band - Christ's Pieces
23rd August, Savoy Jazz - Jesus Green
6th September, Cottenham Brass Band - Cherry Hinton
27th September, March Brass 2000 - Cherry Hinton

These popular open air concerts were promoted by Cambridge Live featuring a range of local community brass and jazz bands. The events took place from 3-5pm on Sundays throughout the summer and attendance was estimated at 2,200 across all concerts.

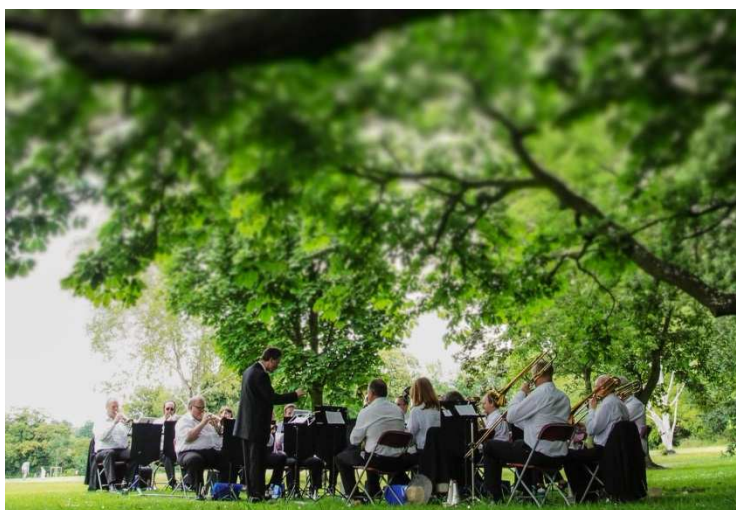
Christ's Pieces was used as a location for the first time this year and the event was well received by audiences and local residents with no concerns or complaints raised.

Feedback

All feedback from the public was positive, with the only slightly negative feedback being from people who asked for there to be more of them, particularly at Cherry Hinton Hall, from an older audience.

Lessons learned & 2016 planning

- We are exploring the possibility to expanding the locations for these concerts to consider new outdoor spaces outside the city centre e.g. Trumpington Country Park if considered appropriate.





5th November Fireworks

5th November 2015, Midsummer Common

- **20,000 estimated attendance**
- **34 business sponsors and donors**
- **£800 raised in text message donations**
- **50 volunteers engaged in collecting for the event**

The firework celebration on November 5th was the culmination of an extended programme of engagement across the city featuring local businesses and live theatre. Cambridge Live took the decision to raise the profile of the event and the reach of the activities in its first year of running the event.

This year Cambridge Live promoted the historical aspects of the event using the character of Guy Fawkes. Working with Snail Tales story telling company, an actor portrayed Guy Fawkes in school visits and was seen around locations across the city. The Birmingham Repertory Theatre performed an extract from one of their Horrible Histories shows featuring Guy Fawkes for free for the public in the Market Square and Grafton Centre on Sat 24th October to generate excitement about the event.

Local technology firm, RealVNC acted as the business champion for the event's sponsorship campaign in 2015. Managing Director Andy Harter and Vice President Lily Bacon rallied a club of 34 businesses to reach our ambitious target of £30,000 and more in sponsorship by providing more ways to sponsor the event and greater business benefits. In addition, we introduced text message donating for the first time for the general public at the event, alongside the bucket coin collection.

Frances Alderton was the Event Manager for the event in 2015. She appointed a previously well received Fireworks company, Jubilee, to fire the display which was well received and the

weather was ideal for the firing of the display. However rain and the absence of the Fair did slightly reduce numbers with around 20,000 estimated in attendance.

Sponsors and City Councillors were invited to attend an informal reception at the event on the night to network with those who have helped to ensure the event's success.

Cambridge Midsummer Common fireworks

- When: Thursday, November 5. Fireworks at 7.30pm and a bonfire will be lit immediately afterwards. **PLEASE NOTE: The funfair will not be running but the fireworks will go ahead as planned.**
- Where: Midsummer Common
- Cost: FREE!
- What: The free Bonfire Night has attracted thousands of onlookers to Midsummer Common in the centre of the city for more than 20 years. Expect to be toasted by a stonking great bonfire after watching the blockbuster display in the sky. Bonfire Night is a Cambridge City Council event, organised by Cambridge Live.

Fireworks-fans are advised not to bring sparklers, and a donation of £2 is encouraged.

Chesterton Road, Victoria Avenue, Maid's Causeway, Elizabeth Way and Limekiln Road will be closed from 6.30-8.30pm on the day of the event.

BBC Radio Cambridgeshire were media partner for the event and stated that feedback was excellent from the public around the event and we received some lovely feedback from the public including 4 compliments on the quality of the event.

“Just wanted to say what a fantastic display and event. Was just so well organized, stunning display and well attended event. Special mention to Andrew, Richard and Matt Van Heerden (star!) – and all the team of stewards who were just brilliant, friendly and so helpful with any requests! We live broadcast all the fireworks (person watching in Russia loved it!) did loads on social media, live broadcast on air.”

Emma Borley, Assistant Editor, BBC Radio Cambridgeshire

As a result of an incident on the common on 4th November the fun fair was not in attendance although Thurston’s provided a range of food stalls and other amenities including extensive accessible viewing points were provided as normal. This was a late change and required very active management of the site and the media messaging all of which was completed successfully.

The absence of the fair prompted a mixed reaction with some attendees missing the facilities whilst others commented that they preferred this year’s event.



Lessons learned & 2016 planning

- There are plans to build on the city wide engagement achieved this year for 2016.
- Efforts will be invested into raising the profile of information on our website for disabled customers which could be more extensive as good facilities are offered.
- We hope to increase the number of bucket collectors next year as donations were lower than for 2014 (although it was raining which often affects collections).
- An internal investigation into the incident on the Common on 4th November is being carried out separately.

Appendix 1 – List of local participants at The Big Weekend 2015

99 Rowing club
 Agrumi, Olive Oil and Italian produce - Ely
 Alliance Francaise
 Altrad Beaver, Fencing - Bury St Edmunds
 Amna Saeed, Henna Art and tattoos – Mela Trader
 ARM
 Anglia Ruskin University
 Aurora & Friends Egyptian Dance
 B1KE
 BBC Radio Cambridgeshire
 Bling Ya Ting - Local Urban and World talent
 contest Showcase
 Bombay Bites, Indian snacks and street food –
 Mela Trader
 Buskers Competition Winner TBC
 Cabinet of Curiosities - Visual and audio collection
 Cambridge + Coleridge Athletics,
 Cambridge CC, Fostering - Huntingdon
 Cambridge City Services - Site fencing
 Cambridge News
 Cambridge Film Consortium
 Cambridge Gymnastics Academy
 Cambridge Hindu Samaj, childrens dance
 performance – Mela Performer
 Cambridge Lindy Hoppers
 Cambridge Museum of Technology
 Cambridge Re-Use - Cambridge
 Cambridge Rugby Football Club
 Cambridge Scottish Society & RDCS
 Cambridge Spanish Centre
 Cambridge United Football Club
 Cambridgeshire Football Association
 Kangaroos Trampolining Club
 Carlos BBQ, kebabs and grilled meat – Mela Trader
 Cath Coombs & the Awesome Soul Collective
 Cats Basketball
 Cats Protection - Cambridge
 CC Smugglers
 Centre for Computing History
 Changing Spaces - Art Tent for local independent
 artists
 Children's entertainment - 3 local face painters
 and a story teller
 Compere, Gil Karpas
 County Council Cycling Team
 Dabke (Middle Eastern Dance)
 Dance Greek
 DCRS, Site Radios - St Ives, Cambs
 Divya Ram, Classical Indian Dance – Mela
 Performer
 EF Foundation
 Elementz Ent.
 Encompass Network - Cambridge
 Festival of Rugby – local rugby associations
 Fire Extinguishers - Newmarket
 Forever Active
 GLL
 Gourmet Brownies - Ely
 Grey Heron International Arts T'ai Chi
 Hart Radio
 Hearing Healthcare Centre, Cambridge
 Isobel Sugden - Cambridge Band Competition U18
 Winner 2015
 Kettle's Yard House and Gallery
 Krishna Zivraj Sanskruti School of Dance
 Krishna Zivraj, Classical Indian Dance, main stage
 and community marquee – Mela Performer
 La Dante - Italian
 Landsmans Toilets - Peterborough
 Lifecraft - Cambridge
 Little Scrummers
 Manas Deb Indian Cultural Society, children's
 dance performance – Mela Performer/Trader
 Marcus Watts, Cambridge Acoustic, Sound
 Monitoring - Oakington Cambridge
 Mari Cobb, Goan Food – Mela Trader
 Maxispace Portable Buildings - Buckden, Cambs
 Meghana Patel, traditional crafts and food – Mela
 Trader
 Mela - Daylong celebration of Asian culture in
 Cambridge including food, music and dance
 Museum of Archaeology and Anthropology
 Museum of Cambridge - Homefront Marquee
 Museum of Classical Archaeology
 Nicks Mobile Bars
 Nomads Hockey
 Oblique Arts - Pedal Powered Barber shop
 ParkTennis
 Pearce Hire, Sound systems - Peterborough
 Pink Festival - Events run by SexYOUality and the
 Pink Festival
 Queen of Spice, food and drink – Mela Trader
 Robinsons Smart of Cambridge
 Rollapluzza
 Security - Peterborough
 Soundstage One - Thorney, Cambs
 StreetGames,
 Suparna Roy, Jewellery and Indian snacks – Mela
 Trader
 Sustrans
 Swamptruck - Cambridge Band Competition
 Winner 2015

Swati, dance performance – Mela Performer
Taiost t'ai chi
Taoist Tai Chi Society GB
Terrance Higgings Trust - Cambridge
The Fitzwilliam Museum
The Polar Museum
The SG's - Local Reggae Band
The Silverback Blues Band
Trevor Page - Marquees, Staging, Equipment Hire
Trevor Page Marquees - Linton
Ubuntu World Village - Music, food and crafts from
around the world - celebrating ethnic diversity in
Cambridge
University Library
University of Cambridge - The Fun Lab offers
interactive science activities for all ages to enjoy.
Science at its best from the University of
Cambridge and partners
University of Cambridge Museums - Make and
Create Tent - hands-on, creative fun and get a
taste of what's in store for the summer holidays
Vichag Foods, Indian snacks, Mela Trader
Vintage Bikes
Waste Bins, skips & recycling - Little Paxton, Cambs
Water Coolers - Newmarket
Wiwat! Cambridge Polish Song and Dance Group
Woodgreen Animal Charity - Godmanchester,
Cambs
Up to 30 local stewards

Cambridge Live

Report on performance: Year 1 to date (1st April 2015 – 30th November 2015)

This is a report as an appendix to the report from Cambridge Live's Authorising Officer and has been prepared for the Community Services Scrutiny Committee of Cambridge City Council. The report covers the performance of Cambridge Live, which was set up following the decision by Cambridge City Council to spin out its cultural programme to protect the delivery of key events for the city as reported to this committee, the Strategy and Resources Scrutiny Committee and full council in 2014:

(<http://democracy.cambridge.gov.uk/documents/g2572/Public%20reports%20pack%2016th-Oct-2014%2014.30%20Community%20Services%20Scrutiny%20Committee.pdf?T=10> and <http://democracy.cambridge.gov.uk/documents/g2550/Public%20reports%20pack%2020th-Oct-2014%2017.00%20Strategy%20and%20Resources%20Scrutiny%20Committee.pdf?T=10>)

and

<http://democracy.cambridge.gov.uk/documents/g2494/Public%20reports%20pack%2006th-Nov-2014%2018.00%20Council.pdf?T=10>. The report is part of the joint programme of accountability and transparency.

Cambridge Live (Registered Company No 9034452 and Cambridge Live Trading Ltd (Registered Company Number 9038201) were established in May 2014 as part of the preparation for the transfer of part of Arts and Recreation team to this new company limited by guarantee, which also secured registration as a charity earlier this year (No 1159593).

At the date of this report Cambridge Live has been in existence for less than 9 months. During that short period of time a huge amount of work has gone into ensuring the new organisation has the best possible start and has robust governance, business infrastructure and policies and procedures in place to build on previous success.

The report covers performance in a number of key areas:

- Identity of the new organisation
- Delivery of the projects and events across the full range of activity
- Establishment of robust and stable organisation
- Setting up and developing the governance and infrastructure to ensure the business can operate successfully
- Developing partnerships
- Focusing on finance and risk
- Plans for the future

Vision, Mission and Values

The identity of the organisation was developed to reflect an inclusive, multi-stranded concept embracing a range of genres, audiences and has proved an excellent visualisation of the organisation

In order to progress this and develop the strategy for the new organisation staff, managers and board members have all contributed to the development of Vision and Mission statements and Values for Cambridge Live



Vision: ALL CAMBRIDGE LIVES ENRICHED THROUGH CREATIVE EXPERIENCES

Mission - IT'S CAMBRIDGE...
IT'S LIVE...

IT'S A CATALYST INSPIRING SHARED CULTURAL EXPERIENCES THAT EVERYONE CAN BE PART OF

Values:

Surfing the CLive wave:
Fresh Thinking, Collaboration,
Inclusivity, and Zing!



This work now informs the further development of Cambridge Live's strategy and reinforces the organisation's ambition for itself, the city and its partners.

Delivery of Projects

As we stated at the Cambridge Live AGM in September and is demonstrated in the Cambridge Live report on the City Events programme, since 1st April Cambridge Live has committed to delivering the highest quality customer service and artistic credibility across its whole range of activities whilst ensuring that the organisation is focused on its commercial and business objectives:

City Events

- Reach of City Events – c.53,750 attendees from across the city of all ages
- Participation – over 300 different organisations from Anglia Ruskin University to the BBC and Sanskruti School of Dance to the Pink Festival
- Partnerships – nearly 100 organisations partnered with us to deliver the programme, excluding suppliers
- Commitment – over 100 volunteers and 30 Cambridge Live staff involved in City Events
- Media – working with local radio, TV and press on site and in the studio as well as extending social media engagement
- Leveraging City Events investment by 100%

Folk Festival

We also presented the sold-out 51st Cambridge Folk Festival. This year's Festival was very well received by festival goers and by the industry press.

“For sheer class and integrity it can't be beaten”

The Independent (Cambridge Folk Festival)

“I wanted to make sure that you are congratulated on a festival well organised.

It was the first time that my friend and I attended this festival and were blown away by the camp site, festival and transport”

Folk Festival audience member

“Thank you Cambridge - we had a ball”

Folk Festival audience member

“Awe-inspiring... the perfect festival”

Mark Radcliffe

Corn Exchange

The Corn Exchange continued to develop its programme of high quality arts and entertainment. A brand new Comedy Live strand was introduced and the Cornex:discover strand received a boost when Darren Henley Chief Executive of Arts Council England attended a performance of Asian Dub Foundation's live soundtrack to George Lucas film THX1138. This project was delivered in partnership with The Festival of Ideas.

“Thank you very much for the ADF evening. The band absolutely loved the date and how they were looked after”

Music Beyond Mainstream consortium (Corn Exchange)

As our first year unfolds we are keen to build on the diverse activities and excellent reputation already established

- Internationally renowned percussionist Evelyn Glennie has been appointed as Artist in Residence including commissioning a major education/outreach project in partnership with the Royal Philharmonic Orchestra.

“Having an opportunity for an artist residency at Cambridge is something that really speaks to me, knowing how crucial it is to continue planting seeds for future generations”

Evelyn Glennie Artist in Residence 2015/16

- Supporting the international reputation of the City through the development of large scale conference business in the Corn Exchange and Guildhalls.

“The client is delighted with the event and this is in no small way due to the dedication and commitment from the team at the Corn Exchange. It is a massive group effort and your support is hugely appreciated.”

Global Management Consultancy

“You have a great team that is very helpful, well briefed and very patient. The venue is lovely and the all our delegates enjoyed their Cambridge experience. Thank you and to your team for making ISHA 2015 our best conference yet.”

Annual Scientific Meeting of ISHA (Society for Hip Arthroscopy)

- Presenting the biggest names from all corners of the performing arts and entertainment world including Nicola Benedetti, Sara Millican, James Morrison, Ben Folds, James Bay, Marcus Miller, Philharmonia Orchestra, Bill Bailey, Prof Brian Cox, Will Young, Diversity, Vladimir Ashkenazy, Joan Baez and Passenger.

“The guys had a great time and loved being in Cambridge!”

Agent for Marcus Miller (Corn Exchange)

- Engaging young people in education and participation projects including commissioning new work from a young composer to be performed by the Philharmonia Orchestra and young musicians from Cambridgeshire Music.

“Another great night courtesy of Cambridge Live. Really enjoyed the evening and the concert, more importantly so did our guests.”

Andy Irving, Boldfield.com (Philharmonia concert and education project sponsor)

- Working with community organisations across the city through the Council’s programme of free City Events.

“Thanks so much for glitch free organising of the Mela yesterday. We had a fabulous time.” Meghana

The Cabaret Marquee was a huge success thank you for letting us be part of it. We had fantastic feedback from people attending and the artists. We were particularly packed out in the Cabaret Marquee from the start. Has definitely helped Pink Fest, given everyone a boost and renewed enthusiasm for it.”

Jo, Pink Festival

People and Organisation

Culture

Cambridge Live has worked with a range of professionals, guided by the strategic HR specialist on the board to develop appropriate structures, policies and procedures to support the organisation and the development of its culture as it transitioned out of the council this includes:

- Negotiation of trade union recognition agreement
- Development of staff committee
- Staff representation on the board
- Board staff interaction opportunities
- Regular staff engagement including two staff surveys
- Development of a full suite of HR policies and procedures
- Review of staff structure to plan for appropriate resourcing
- Implementation of agreed CLive/City Council logo and PR arrangements
- Corn Exchange bars operation has been taken in house requiring a complete package of new operating procedures

Infrastructure

Key to establishment of a company that could support the TUPE transfer of 56 staff and the recruitment of additional employees was the rigorous planning that was undertaken to create the new organisation. Since January 2015 key resource and financial investment has been completed including:

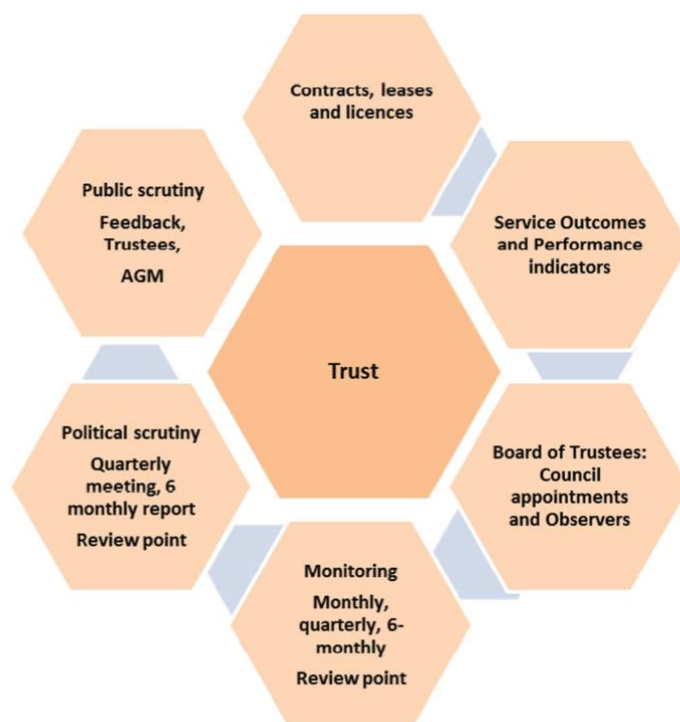
- Development of procurement strategy
- New identity for Cambridge Live
- New IT system implemented including data transfer from City Council
- New finance software implemented
- Launching new integrated website for Cambridge Live
- New branding for Cambridge Live Tickets launched
- New ticketing software launched
- New telephony system implemented

Governance

In May 2014 the council, Arts Council East of England and professional advisers started a recruitment programme to identify a new voluntary, unpaid chair for the new organisation. Sara Garnham was confirmed in post as chair in August 2014. During this period the chair reported to the working party monthly meetings on progress. Key achievements to date include:

- Establishing regular pattern of monthly board meetings, with additional board strategy events, staff/board joint meetings and other more focused activity

- Recruiting and appointing 11 board members/trustees in three tranches; November, February and April (2 are nominees of the council) using open recruitment process with wide ranging reach <https://www.cambridgelivetrust.co.uk/about/board-trustees>
- Development of half day induction programme for the board
- Establishing register of interests
- Incorporating and defining two board observer roles; Cambridge City Council and elected staff representative
- Developing key range of board policies and procedures including code of conduct
- Established key board sub committees and working groups including Finance and Audit, People, Risk Management, Marketing, Fundraising, Box Office and Folk Festival
- Identifying board champions across a wide range of portfolios including People, Box Office, Partners, Technology, Health and Safety, Festivals, Arts, Fundraising/Sponsorship, Inclusion and Equal Opportunities, Property, Commercial Opportunities, Partners, Finance, Press/Marketing, and Creative Industries
- Delivering public access 'Annual General Meeting' to present the Annual Review <https://www.cambridgelivetrust.co.uk/sites/default/files/public/wysiwyg/CL%20AGM%20Report.pdf>
- Appointed bankers, accountants and solicitors
- Board appraisal framework established
- Governance framework established using Charity Commission tool kit 15 key questions; <https://www.gov.uk/government/publications/charity-trustee-meetings-15-questions-you-should-ask>





Developing Partnerships

Cambridge Live has been integrating with existing city networks, developing partnerships and creating new relationships with:

- Arts Council England and ACE East including hosting Darren Henley, CEO of ACE to Science Festival performance of Asian Dub Foundation THX 1138 at the Corn Exchange in October
- Cambridge Arts and Cultural Leaders Network
- Cambridge Arts Network
- Music beyond Mainstream Consortium
- Cambridgeshire Music
- Cambridge Bid
- Orchestra's Live
- Cambridge Network
- Cambridgeshire and District Chamber of Commerce

As part of building credibility in the city Cambridge Live is also in discussion with both universities, other cultural organisations, businesses and their network to ensure that Cambridge Live is established as a key player in the city's cultural landscape.

Focusing on Finance and Risk Management

Two key committees have been established; finance and audit and risk management which include professional trained accountants, lawyers and insurance specialists. Development of appropriate, robust policies and procedures and a risk register is ongoing. Cambridge Live monitor compliance against their contractual obligations across the suite of legal agreements covering property leases and licences, contract for services and the overarching business transfer documents which includes arrangements for the Local Government Pension Scheme.

Following the transfer, Cambridge Live has successfully implemented a completely new financial processes and procedures including an extensive accounting software package and new payroll system. Cambridge Live has worked closely with the council to ensure a smooth transition and manage the handover effectively. This is reported to have worked very well. The finance team has also been strengthened to replace the central services resources lost on transfer.

Detailed reporting and forecasting mechanisms are now in place and are provided to the Board monthly and to the City Council on a quarterly basis. Current forecasts indicate the business is broadly on track to meet Year 1 Business Plan targets, and to prepare for the October 2017 business plan review.

City Council Investment	2015/16 £,000	2016/17 £,000	2017/18 £,000	2018/19 £,000	2019/20 £,000
Core Support	299k	236k	199k	124k	73k
City Events Funding	207k	196k	185k	175k	165k
City Council Investment as a % of total Cambridge Live turnover	11%	10%	8%	6%	5%

Planning for the future

As the organisation looks to the end of its first year of operation in March it is already clear that the brave decision taken by the city council is paying dividends. Audiences, partners and commentators alike have noted the aspiration of Cambridge Live expressed through new ideas and collaborations that have already taken place and which are flagged up for this coming including a partnership with the Addenbrooke's 250th celebrations bringing the hospital community into the city for the Big Weekend, working with partners in the 'cultural quarter' in Cambridge to support the vibrancy and development of the city and reaching out to new communities in the north west and south city to take arts activities and community events to support their integration into Cambridge.

Work is beginning looking even further ahead at ways Cambridge Live can lead the way in ensuring everyone's lives are touched by inspirational, shared cultural and creative experiences. This work reflects the three key areas for development set out by the city council and reflected in our objects and charitable registration:

- A coherent city-wide programme
- Community events capacity building and development
- Increased scope and quality for existing programme

Whilst reflecting on the other key goals of the business plan including:

- Enhanced external funding
- Operational efficiencies
- Development of volunteer programme for 2017
- Leveraging the infrastructure to deliver greater reach
- Development of new and existing income streams

The work has just begun and there is much more to come. The board and staff of Cambridge Live have the passion, skills and vision to enrich Cambridge through inspiring shared cultural experiences.

"The launch of Cambridge Live realising an exciting new cultural landscape for the City"

Sara Garnham Chair of Cambridge Live

Steve Bagnall
Managing Director

Sara Garnham
Chair



To: Executive Councillor for Communities:
Councillor Richard Johnson

Report by: Jackie Hanson
Community Funding & Development Manager

Relevant scrutiny committee: Community Services Scrutiny Committee 14/1/2016

Wards affected: Abbey Arbury Castle Cherry Hinton Coleridge East
Chesterton King's Hedges Market Newnham
Petersfield Queen Edith's Romsey Trumpington
West Chesterton

COMMUNITY GRANTS 2016-17

Key Decision

1. Executive summary

- 1.1 This is the second year of the Community Grants fund for voluntary and community not-for-profit organisations. This report provides a brief overview of the eligibility criteria, support provided and process undertaken.
- 1.2 Applications received are detailed in Appendix 1, alongside recommendations for awards.
- 1.3 This report also details the budget available for Area Committee Community Grants 2016-17.

2. Recommendations

The Executive Councillor is recommended to approve:

- 2.1 The Community Grants to voluntary and community organisations for 2016-17, as set out in Appendix 1 of this report, subject to the budget approval in February 2016 and any further satisfactory information required of applicant organisations.

3. Background

- 3.1 In July 2014 this committee considered a report detailing the review undertaken on the former Community and Arts and Recreation Development Grants recommending new priorities and outcomes under the name 'Community Grants' which was agreed by the Executive Councillor for Community, Arts and Recreation.
- 3.2 At the same committee it was agreed by the Executive Councillor that:
- The 2015-16 budget for the Community Grants be set at £900,000 subject to confirmation as part of the 2015-16 budget round
 - Once confirmed as part of the 2015-16 budget round, the Community Grants budget will be frozen for a further two years (2016-17 and 2017-18)
- 3.3 In January 2015 this committee considered the first set of applications against the new Community Grants criteria. A £75k transition fund enabled some groups to have time to adjust and prepare for the future by finding alternative funding sources or to understand the need to strengthen bids against the priorities and outcomes.
- 3.4 It will not be until the end of 2015-16 that monitoring information can be collected to help assess the difference the Community Grants have made to City residents with the highest needs in line with the new funding outcomes.
- 3.5 Time, consideration and effort were put in via 1-1 meetings, workshops and training to:
- convey the changes from the old funding stream to the new
 - specify the requirements of the new fund
 - support organisations through the change
- This work has continued throughout 2015.
- 3.6 The budget for the 2016-17 Community Grants remains at £900,000 subject to the Council's budget approval in February 2016.
- 3.7 The Area Committee Community Grants 2016-17 process remains unaltered and will be promoted in the New Year with reports being taken to each of the Area Committees in the spring. £60,000 will be available from the Community Grants budget for Area Committee grants with an additional contribution from Safer City which is to be confirmed. This fund will be allocated to each area using the agreed percentage calculated from the latest population and deprivation data.
- 3.8 The following flowchart is a reminder of the priorities and outcomes approved for the Community Grants fund 2015-18.

All applications MUST demonstrate how the funding will reduce social and/or economic inequality, by removing barriers for City residents with the most need, to enable them to access one or more of the funding priorities:

Funding Priorities

- **Sporting activities**
 - **Arts and cultural activities**
 - **Community development activities**
 - **Legal and/or financial advice***
 - **Employment support**
- or**
- **Capacity building of the voluntary sector to achieve the above**

* Organisations applying to give legal advice and support must have The Advice Quality Standard (AQS) or equivalent.



Primary Outcome

Reduce social and/or economic inequality for City residents with the highest needs



As well as the primary outcome, your activity must achieve one or more of the following strategic outcomes:

Strategic Outcomes

- **Improved health and wellbeing**
- **Communities come together and bring about change**
- **More people have better opportunities to gain employment**
- **Stronger voluntary sector in the city**

- 3.9 Last year (2015-16) we received a higher than anticipated number of applications which did not meet funding criteria, including some from BAME groups. We have taken time to explain and clarify that applicants have to reason why the funds need to tackle inequality, detail the activity and budget they want funding for, demonstrate the organisation needs our funding and that the activity meets our priorities and outcomes. This has been done by:
- attending group committee meetings
 - one to one meetings on highlighted issues
 - training sessions
 - three application workshops held jointly with Cambridge Council for Voluntary Service (CCVS)
 - three application workshops held by the Cambridge Ethnic Community Forum (CECF) specifically for BAME groups
 - Application Guide detailing the priorities, outcomes and eligibility criteria
 - Application Help Notes giving guidance on requirements question by question
 - CCVS and CECF offered one to one sessions on applications
 - city staff offered one to one sessions and contacts for specific priority areas
 - factsheets and templates
 - signposting
- 3.10 It is important to note that even though organisations were encouraged to engage with us for help and support with their applications some chose not to and some applications were received which did not meet the basic criteria of the fund, requesting funds for non-targeted activity.
- 3.11 The 2016-17 Community Grants opened in August for applications and closed on 2nd October 2015. A communications and publicity plan was implemented including a press release, newsletter articles, emails, networks and targeted conversations.
- 3.12 The Community Grants fund continues to accept Discretionary Rate Relief (DRR) applications that meet the funding priorities, outcomes and eligibility criteria. The DRR application documentation was adjusted to enable consistent assessment of all applications received.
- 3.13 DRR applications to this fund will need to be kept under review to ensure it responds to any changes in Business Rates policy, in relation to the national Business Rates review, and currently represents good value for money with this budget having to find 40% of any award made under the Business Rate Retention Scheme. As no significant

change was proposed for 2016-17 an additional report was not required.

- 3.14 All applications were assessed against the same assessment matrix developed around the priorities and outcome used last year. Officers undertaking assessments were briefed on the process to help gain a consistent approach. These assessments were then moderated by strategy officer meetings informing the award recommendations detailed in Appendix 1.
- 3.15 The Executive Councillor attended a meeting with officers to review the process and outcomes.
- 3.16 Where no funding is proposed it will be due to one or more of the following not being adequately met:
- grant scheme priorities
 - grant scheme outcomes
 - identifying need
 - quality or viability of the project
- or
- proposals were the remit of another service or organisation such as the County Council, Health, Housing etc
 - organisations did not demonstrate the beneficiaries could not fund the activity themselves, or that reserves could not be used to fund the activity

4. Implications

(a) **Financial Implications**

- The £900,000 Community Grants budget is subject to the Council's budget approval February 2016
- The recommended awards from the Community Grants budget are as set out in Appendix 1
- A £60k contribution from this fund is available for Area Committee Community Grants for 2016-17

(b) **Staffing Implications**

- None

(c) **Equality and Poverty Implications**

Equalities Impact Assessments were carried out as follows:

- December 2013 to inform the Community and Arts and Recreation Development grants review process.
- July 2014 in the context of the findings from the review and desktop research to inform the new Community Grants priorities and outcomes.

- January 2015 on the implementation of the Community Grants Fund 2015-16.

(d) **Environmental Implications**

- Funded organisations are expected to have or develop environmental policies.

(e) **Procurement**

- None. The Council's approach to grant aid through the Community Grants is via an application process rather than through the direct commissioning of services.

(f) **Consultation and Communication**

- As set out in the report.
- Applicants were notified when this report was published detailing recommended awards, giving an indication of proposed funding from April 2016. This adhered to the Cambridgeshire Compact framework to give three months' notice of funding changes.
- Officers will continue the process of award notification, signposting and support, and implementing and monitoring awards.

(g) **Community Safety**

- The contribution from Safer City to Area Committee Grants is to be confirmed.

5. Background papers

These background papers were used in the preparation of this report: Community Grant Applications from voluntary and community organisations. NOT FOR PUBLICATION: By virtue of paragraphs 1 & 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (not available to the public as they contain information relating to individuals and information relating to the financial or business affairs of individuals and organisations).

6. Appendices

Appendix 1 – Community Grants 2016-17 Award Recommendations

7. Inspection of papers

To inspect the background papers please follow the appropriate link or if you have a query on the report please contact:

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Appendix 1- Community Grant Award Recommendations 2016-17

The following recommendations are subject to the confirmation of the Council's budget in February 2016 and, in some cases, the receipt of satisfactory information from applicant organisations (this could include programmes, finances, governance etc.).

- The funding purpose will be detailed in funding agreements
- Figures in brackets are the numbers of beneficiaries
- DRR = Discretionary Rate Relief - 40% cost to council shown in award column
- Where no funding is recommended it is due to one or more of the reasons stated in 3.16 of the report

Priority Key:

P1= Sport
P2= Arts & Culture
P3= Community Development
P4= Employment Support
P5= Legal & Financial Advice
P6= Capacity Building

Ref	P	Group	Activity	Request	Award	2015-16
1	P2	Acting Now - transform lives via social theatre for people with a range of disabilities	40 social theatre workshops x 2 hours x 3 groups of 10 adults with mental health, learning or physical disabilities culminating in a performance (30 + 110 audience)	£10,006	£0	no bid
2	P3	Age UK - improve the lives of older people, provide a range of services, and prevent isolation and avoidable hospital admissions	20% DRR Cherry Trees, St Matthews Street CB1 2LT <i>Award 20%</i>	£847	£350	20%
3	P6	Allia - issues social investment bonds nationally to raise money for charitable activities and provides supportive workspace for social enterprises, charities and small businesses in Cambridge	Support for social enterprises with the greatest potential to address the city's grant priorities and benefitting city residents. Work with mature social enterprises, identify new social impact start-ups, nurture next generation of social entrepreneurs via 1-1 business advice for 5 existing and 10 new start up social ventures; use Future Possibilities programme to work with 10 social entrepreneurs; 4 workshops to address issues around starting up and running a social enterprise. Strategic role with LEP. <i>Award details to be agreed</i>	£16,500	£7,000	8,000
4	P6	Allia	10% DRR The Future Business Centre, Kings Hedges Road CB4 2HY (15 vol orgs) <i>Award 10%</i>	£3,326	£1,330	10%
5	P6	Allia	10% DRR 47-51 Norfolk Street CB1 2LF. Future Business Enterprise Hub (9 orgs) (450 city res) <i>Award 10%</i>	£2,310	£924	10%
6	P6	Arbury Community Centre - venue for a range of groups. Allows community to join together educationally and socially	7 day operation of the centre for use by local and community groups (50,000 city)	£2,000	£1,795	2,000
7	P6	Arbury Community Centre	20% DRR - Campkin Road, CB4 2LD <i>Award 20%</i>	£1,599	£640	20%
8	P2	Arts and Minds - participation in and experience of high quality arts and culture to maintain mental health, well-being and support recovery when people do become ill	Evidence based early intervention project with adults with mental health problems - 3 series of workshops x 42 sessions; public exhibition (45:40 city) <i>Award for artists fees only</i>	£9,098	£5,000	0 different project

No	P	Group	Activity	Request	Award	2015-16
9	P1	Bangladesh Welfare & Cultural Association Cambridge - facilitate the effective integration of the Bengali and British Bengali community including all demographics into the wider community and society	Weekly youth group/multi-sport club - football, dodgeball, basketball, cricket and racket sports, homework club, social activities and support with cultural, religious and language barriers - 30 sessions at Kelsey Kerridge or Netherhall (30:28 city) <i>Award detail to be agreed with strategy officer</i>	£8,800 for all 7 projects	£900	1,000 different projects
10	P1	Bangladesh Welfare & Cultural Association Cambridge	Coach for youth football (age 10-22) weekly sessions x 30 at Abbey MUGA (12-15 all city) <i>see above</i>	see above	£450	no bid
11	P1	Bangladesh Welfare & Cultural Association Cambridge	Over 35s men's walking football and cricket net sessions x 30 at Cherry Hinton Village Centre + Kelsey Kerridge (between 10-15 all city)	see above	£0	no bid
12	P1	Bangladesh Welfare & Cultural Association Cambridge	Women's only weekly exercise sessions x 30 (between 10-15 age 16+) at Kelsey Kerridge <i>see above</i>	see above	£1,500	no bid
13	P1	Bangladesh Welfare & Cultural Association Cambridge	Football tournament 11-a-side for aged 16 and above in May 2016 at Coldham's Common (between 66-88 all city)	see above	£0	no bid
14	P3	Bangladesh Welfare & Cultural Association Cambridge	Independence Day celebrations (300 all city). <i>Contribution towards hall hire and entertainment only</i>	see above	£200	300
15	P3	Bangladesh Welfare & Cultural Association Cambridge	Day trips x 5 for families facing barriers to accessing art: Lion King Theatre; Winter Wonderland, Legoland, London sightseeing, Bollywood film in Ilford. (52 per trip all city)	see above	£0	no bid
16	P6	Bath House - affordable community meeting/office space	20% DRR - Gwydir Street, CB1 2LW (685:480 city/8 orgs) <i>Award 20%</i>	£350	£140	20%
17	P6	Bermuda Community Room - accessible community room; range of meetings and activities	100% DRR Gibbons House, Histon Road CB4 3LL (140:125 city) <i>Award 100% as do not receive mandatory rate relief</i>	£912	£375	100%
18	P3	Boishakhi Cultural Association - promotes Bangladeshi culture, organises social/cultural activities	1 summer trip to the seaside (150 all city) <i>Award towards coach transport only</i>	£1,314	£1,000	1,000
19	P3	Boishakhi Cultural Association	1 community family event with cultural activities, music, dance, comedy (150 all city) <i>Award towards hall hire and entertainment only</i>	£530	£200	300
20	P2	Cambridge 105 FM Radio Ltd - OFCOM licensed community radio station; volunteers train to produce/broadcast programmes	Independent listener survey to ascertain FM and DAB listeners which will attract extra sponsorship (6,500 min city listeners and 40+ groups)	£2,350	£0	no bid

No	P	Group	Activity	Request	Award	2015-16
21	P2	Cambridge 105 FM Radio Ltd	20% DRR Unit 9a, 23-25 Gwydir Street, CB1 2LG (7000 + 40 groups) <i>Award 20%</i>	£406	£162	20%
22	P3	Cambridge African Network - platform for Africans and the public to interact to promote well-being/community engagement	Monthly meetings x 1 hour, Summer beach trip, Black History Month celebration (86:73 city) <i>Breakdown of award detail to be agreed with strategy officer</i>	£1,485	£600	1,000
23	P3	Cambridge African Network	Immigration workshop to train management committee on immigration advice OISC Level 1 (20 city)	£316	£0	no bid
24	P1	Cambridge Adult Disability Multisport Club (CADMuS) - structure and support to enable people with disabilities to access safe sporting opportunities, learn new skills, gain confidence	2 trips (eg to Hockey Festival in Copper Box in London); set up of Club Boccia and table cricket teams to compete in local competitions; set up wheelchair basketball course to compete in national student competition (50:38 city) <i>Award for training and club set up only, no competition</i>	£2,440	£1,800	no bid
25	P5	Cambridge and District Citizens Advice Bureau - provide advice people need for the problems they face, influence change for the better	Provide free generalist legal and specialist debt and money advice to city residents. Open 5 days a week, drop in, phone, email and appointments providing gateway assessments, generalist and specialist advice. Outreach and virtual services, advice website, volunteer recruitment and training (100), partnership working, targeting groups such as young people, investigating new projects around support at court (Mackenzie Friend Service) and an apprenticeship scheme to help vulnerable and excluded people. Consumerhub, social policy campaigns, anti-poverty initiatives, maximise use of information collected (22,000:14,300 city)	£200,000	£200,000	200,000
26	P5	Cambridge and District Citizens Advice Bureau	Specialist welfare rights casework service 5 days a week, central and outreach, benefits appeal service, training and updates in welfare benefits both internal and to external agencies, attend stakeholder meetings and forums. (250 city)	£30,000	£30,000	30,000
27	P5	Cambridge and District Citizens Advice Bureau	Deliver financial capability to debt clients, groups and frontline organisations to enable people facing financial hardship and associated social issues to learn how to better manage their money, reduce take up of inappropriate and illegal financial services, improve access to affordable and more appropriate financial services (768:620 city)	£20,000	£20,000	20,000
28	P5	Cambridge and District Citizens Advice Bureau	20% DRR 66 Devonshire Road, CB1 2BL <i>Award 20%</i>	£6,902	£2,843	20%

No	P	Group	Activity	Request	Award	2015-16
29	P6	Cambridge and District Volunteer Centre - brokers and promotes volunteering, offering help and advice to both individuals and organisations who involve volunteers	Undertake the 6 core functions: brokerage, marketing volunteering, good practice and development, development of volunteering opportunities, policy response and campaigning and the strategic development of volunteering. Supported volunteering programme (1900:1500 city)	£35,000	£28,000	30,000
30	P2	Cambridge Art Salon - local community gallery, studios and business support to artists. Creative projects and events	20% DRR Unit 13 Barnwell Business Park CB5 8UZ (5000 all city) <i>Award 20%</i>	£1,701	£680	20%
31	P1	Cambridge Chesterton Indoor Bowls Club - indoor bowls providing social and sporting activities for 950 members, available for hire	20% DRR Logan's Way, CB4 1BL (950:807; 10 other orgs) <i>Award 20%</i>	£4,874	£1,949	20%
32	P2	Cambridge Community Arts - art, music and drama courses in the community targeting people at risk of social exclusion mainly due to mental ill-health using personal creativity for positive change	8 x 10 week creative courses for adults with low incomes at risk of social exclusion due to mental health challenges. Music making, drawing and painting, singing and song writing, music production, drama, digital photography, dance, beginners' guitar (80:64 city) <i>Award detail to be agreed with strategy officer</i>	£13,573	£7,000	4,690
33	P6	Cambridge Council for Voluntary Service - supports community and voluntary groups, provides training, advice, information and acts as a voice for the sector	Support for City voluntary and community groups to ensure they are represented, informed and skilled to offer the best possible services to those in need. Confidence and capacity building, strengthening sustainability, encouraging innovation, improving knowledge, skills and partnership development. Including: advice and support for start-up, growth and development through 1-2-1, email, phone, factsheets and information; 10 training courses; 4 master classes; financial management support: representation: communications: 11 newsletters, e-bulletins, website, networking: thematic forums and a funding fair. (250 vol groups; 30 private organisations) <i>Award detail to be agreed with strategy officer</i>	£51,137	£40,000	45,000
34	P6	Cambridge Council for Voluntary Service	Grant management project for small bids and small groups including capacity building, promotion and monitoring (43 groups)	£27,000	£0	no bid
35	P6	Cambridge Council for Voluntary Service	20% DRR Llandaff Chambers, 2 Regent Street, CB2 1AX <i>Award 20%</i>	£4,874	£1,949	20%

No	P	Group	Activity	Request	Award	2015-16
36	P1	Cambridge Disabled Kids Swimming Club - swimming for children with disabilities of different ages, needs and abilities	Weekly swimming sessions (42 weeks) children with disabilities and siblings at the Windmill hydrotherapy pool (32:22 city) <i>Award detail to be discussed with strategy officer</i>	£3,000	£1,500	1,775
37	P6	Cambridge Ethnic Community Forum - capacity building for the Black, Asian and Minority Ethnic voluntary sector in Cambridge to meet the needs of their members, Race Equality Service and cohesion projects	Capacity building service open 4 days a week, training and skill development for women (4 sessions), capacity building training (4-8 groups), engage with groups via 3 consultation meetings (10-12 groups), fortnightly advice surgeries (6-12 groups), website, quarterly newsletters, placement opportunities x 4, civic engagement development via 1 training and survey of users (30+ groups; 2000:1900 individuals) <i>Award detail to be agreed with strategy officer</i>	£43,696	£25,000	30,000
38	P6	Cambridge Ethnic Community Forum	20% DRR The Courtyard, 21b Sturton St, CB1 2SN <i>Award 20%</i>	£873.40	£349	20%
39	P3	Cambridge Ethnic Community Forum	Race equality services working towards elimination of discrimination, and reducing social and economic inequality by improving access to services: open 4 days a week, drop in, telephone helpline, promoting equal opportunities good practice, information, advice and training (300:270 city) plus voluntary, statutory and private agencies <i>see above</i>	£14,915	£8,000	8,000
40	P3	Cambridge Ethnic Community Forum	Cohesion events and activities - promoting community cohesion and good relations, annual event at a community venue (200), 3 collaborative events (450) (650:585 city) <i>see above</i>	£3,597	£2,000	2,000
41	P5	Cambridge Ethnic Community Forum – (CHESS /Disability Cambridgeshire)	Partnership project to provide free, confidential, independent, impartial, specialist face to face advice, advocacy, casework and representation in relation to welfare benefits, social care, health, education, housing, employment, criminal justice, equalities and human rights via office and home visits. Recruit 10 volunteer caseworkers (300:210 city) <i>see above</i>	£35,689	£10,000	10,000
42	P3	Cambridge Gateway Club - befriending, social, and leisure activities for people with learning difficulties	23 sessions pa (2 sessions a month) including quiz, karaoke, musical entertainment, ten pin bowling, seaside trips, theatre trips (18:43 city)	£800	£800	800
43	P6	Cambridge GET Group Ltd - specialist infrastructure group comprising and supporting groups that provide Guidance, Employment and Training related support to the most disadvantaged and vulnerable people	5 GET group meetings, adult guidance and employment provision, policy, member updates, presentations, networking. Information distribution, Celebration of Adult Learning event, 1-1 support to member organisations on partnerships, structure, signposting, funding applications, strategic representation, surveys and case studies (54:49 city groups)	£13,000	£12,000	12,000

No	P	Group	Activity	Request	Award	2015-16
44	P3	Cambridge Hard of Hearing - social group for people who are hard of hearing	Monthly meetings; outing, Christmas lunch (17:12 city) <i>Award is not for food items</i>	£500	£500	no bid
45	P3	Cambridge Hindu Samaj - learning of Hindu languages; music performances, temple visits and Satsung meetings	Cultural events, regular Satsungs, trips to temples. Sanskrit classes for children (90:40 city)	£1,450	£0	no bid
46	P4	Cambridge Housing Society (CHS) Group - social enterprise and charitable housing association that helps people and communities overcome challenges	Laptop learning scheme for disadvantaged people living in social housing (unemployed, have a disability and with no computer) to grow in confidence, widen their horizons, and take positive steps towards employment. Targeting people living in social housing who are unemployed, have a disability and have no internet access - for 6 weeks, 1-1 tuition, equipment loan, choice of employment related modules, and connection to other training and employment related provision. (50 city)	£18,681	£10,000	10,000
47	P1	Cambridge Islamic Youth Project - youth group for Muslim boys age 8-18	Fortnightly youth group for Muslim boys to play sport and spend time discussing current issues affecting the community. Fathers stay to spend quality time with their sons. One trip (32:24 city)	£600	£350	600
48	P6	Cambridge Joint Ex-Services & Royal Mail Social Club - older person's meeting point	10% DRR Barnwell Drive, CB5 8RG (200:170 city, 140 over 60) <i>Award 10%</i>	£4,597 100%	£184	10%
49	P3	Cambridge Kannada Balaga - promotes Indian culture, social integration, learning of language	Ugadi Festival (New Year's Day) - to promote Indian culture and art and to promote cultural talent among children (220:200 city)	£1,100	£0	no bid
50	P2	Cambridge Literary Festival - aims to advance education for the benefit of the public by promoting literature, language and the arts at 2 festivals a year	To enable inclusion of city centre children on low income and ethnic minority backgrounds via partnership with Abbey Meadows and St Luke's primary schools giving free tickets and free books for an event of their choice including day rider bus pass (360 all city) "Big Read and Write" schools event - for free transport for Abbey Meadows pupils to attend (60 all city) <i>Award detail to be agreed with strategy officer</i>	£5,566	£2,000	0 different project
51	P2	Cambridge Live - live event, conference & community activity at Cambridge Corn Exchange	20% DRR Cambridge Corn Exchange, Wheeler Street, CB2 3QB (239,564:79,973 city), 3 Parson's Court, Wheeler Street CB2 3QE, 2 Wheeler Street, CB2 3QB <i>Award 20%</i>	£9,891	£3,956	20%
52	P3	Cambridge Malayalee Association - promotes social, artistic, cultural, sports activities for Malayalee residents	Classical Indian dance training for children + costumes and sport training. Hall hire for 3 celebration days - Onam, Harvest and New Year (160:150 city)	£9,792	£0.00	no bid

No	P	Group	Activity	Request	Award	2015-16
53	P4	Cambridge Online - volunteer based educational charity providing disabled and disadvantaged people with access to computers, the internet, training and advice	Provide services 5 days a week to help people use computers and mobile technology with adaptive hardware and software for all disabilities and highly supportive and specially trained staff, tutors and mentors. Training and support includes: basic skills, website design, internet searches, CVs and applying for jobs, social media, You Can Do It online project. Recruiting and training volunteers, some progressing from learners and outreach services. (250:200 city)	£20,000	£19,000	20,000
54	P3	Cambridge Rape Crisis Centre - provides free, confidential support and information to women and girls who are survivors of rape, sexual abuse and sexual violence	Contribution towards confidential helpline support service for women and girls who are survivors of rape, sexual abuse and sexual violence (600 city) <i>Safer City remit – refer to their funding source</i>	£1,400	£0	1,000 transition fund
55	P3	Cambridge Rape Crisis Centre	20% DRR 17D The Courtyard, Sturton Street, CB1 2SN <i>above</i>	£253	£0	20%
56	P1	Cambridge Sporting Football Club - sport and other activities for Asian young people	Under 15s football x 40 sessions; 4 tournaments. Winter hiring of sports hall (26 all city) <i>Award for training not competition</i>	£900	£500	no bid
57	P2	Cambridge Tamil Kalvikoodam - cultural activities via music and dance, language learning	Vocal lessons, classical dance for children, musical instrument lessons, hall hire for 4 cultural events (£600) (67 all city)	£9,766	£0	no bid
58	P3	Cambridge Women's Aid - information, advice, support for women who have experienced domestic violence	School holidays and half term playschemes for families living in the women's refuge. Activities and trips (120 city)	£5,004	£4,500	4,990
59	P4	Cambridge Women's Resources Centre - specialised support, information and training for women to increase skills, confidence, self-esteem and employability	Personalised rolling programme of employment skills and confidence building for women via 1-1 sessions, group sessions for 6-10 women at a time; small group ICT sessions. Crèche facilities (170:145) <i>Award detail to be agreed with strategy officer</i>	£50,000	£45,000	50,000
60	P4	Cambridge Women's Resources Centre	20% DRR The Wharf, Hooper Street, CB1 2NZ (240:204) <i>Award 20%</i>	£5,585	£2,234	20%
61	P6	Cambridgeshire Community Foundation - help donors support charities, build funds, make grants	20% DRR Suite 315, The Quorum, Barnwell Rd, CB5 8RE. 5,000 city, 100 community, 2-3 statutory, 12-15 private organisations <i>Award 20%</i>	£2,513	£1,005	20%
62	P3	Cambridgeshire Older People's Enterprise - information and events for older people: signposting, discussion, consultation, and advocacy	To promote and activate the interests of older people via monthly newsletter, social activities and trips; representation, campaigning and research (2835:1371 city) <i>Award detail to be agreed with strategy officer</i>	£9,835	£7,500	9,500

No	P	Group	Activity	Request	Award	2015-16
63	P3	Cambridgeshire Older People's Reference Group - information and events for older people: signposting, discussion, consultation, advocacy	Cambridge Celebrates Age production, promotion and distribution of programme. Support for key activities, local hub listings, website, database, evaluation report (10,000:6,000 city)	£5,000	£4,000	4,000
64	P3	Cambridgeshire Vietnamese Refugee Community - cultural and social activities and advocacy services for older Vietnamese people	Community activities: Lunar New Year, Mid-Autumn Festival and 2 outings (367:295 city) <i>Award detail to be agreed with strategy officer</i>	£2,200	£1,000	1,500
65	P1	CamKerala Cricket Club - provide access to sports activities for people from Kerala region of India	14 cricket matches in Div 5 Junior League; pre-season cricket nets, 2 friendly games (41:38 city) <i>Award for training not competition or AGM costs</i>	£2,720	£550	1,136
66	P3	Camsight - supports approx 1,500 visually impaired children and adults in maintaining independence and well-being and works with the wider community to ensure the needs of blind/visually impaired people are met	Stage 2 of a Digital Inclusion Project - part of Camsight Technology Service via assessment of needs, bespoke programme of 4 sessions + follow up phone calls (20 all city) <i>Award detail to be agreed with strategy officer</i>	£4,000	£1,500	1,000 different project
67	P3	Camsight	10% DRR 167 Green End Road, CB4 1RW <i>Award 10%</i>	£3,046	£609	10%
68	P2	Care Network - helps to set up and support groups serving older and vulnerable people including mobile warden schemes, lunch clubs, and community car schemes, help at home service, community navigator project	Art exhibition with isolated older people - created by housebound people via partnering Open House project via Kettle's Yard who deliver creative sessions in own homes and exhibition (possibly at the Meadows) will highlight issues surrounding isolation (15 direct beneficiaries 250 indirect)	£3,500	£3,000	2,500 different project
69	P3	Centre 33 - believes every young person can fulfil their potential and support and empower them to overcome their problems through a range of free, confidential services - information and advice, counselling and mental health, and young carers services	Information, advice and support for young people via the triage assessment and information services which deliver immediate and intermediate outcomes that underpin further work to ensure young people make a successful transition to adulthood and progress towards social, economic and emotional well-being. Embeds financial inclusion, offered to all who use the service. (3,169:2,500 city)	£40,213	£36,500	32,000 + 10,000 for fiance pilot
70	P3	Centre 33	20% DRR 33 Clarendon St, CB1 1JX <i>Award 20%</i>	£1,345	£538	20%
71	P3	Changing Directions - self help group, all members are disabled	Social activities, monthly meetings, outings to enhance self esteem, social skills and confidence (23:12 city)	£350	£350	350

No	P	Group	Activity	Request	Award	2015-16
72	P2	Changing Spaces - artist-led initiative that negotiates use of empty commercial/retail property providing easily accessible opportunities for artists to exhibit and engage with the public	20% of a premises in The Grafton Centre (exact address unknown) (2000:1600 city). Art exhibition and community event based on the history of The Kite area. <i>Award 20% to a maximum of £500 when properties known</i>	20% DRR	£500	no bid
73	P1	Cherry Hinton Football Club - village football club with an award winning pitch	Materials for further improvement to the playing surface for weekend matches (23+ games per weekend) (80:50 city)	£3,050	£0	no bid
74	P3	Chinese Families Together - organises traditional celebrations to maintain and raise awareness of the Chinese culture, sports sessions and activities to enhance family values	Traditional English and Chinese festival celebrations and outdoor events. Easter treasure hunt, Middle Autumn Festival, Dragon Boat Festival, Christmas celebration, Chinese New Year. (920:800 city) <i>Award detail to be agreed with strategy officer</i>	£5,000	£800	1500
75	P1	Chinese Families Together	Weekly badminton 48wks x 2hrs (bens tbc) <i>Award detail to be agreed with strategy officer</i>	£4,000	£1,500	1500
76	P2	Cultural Arts United - develop and promote cultural arts, targeting black minority ethnic communities	Community audition; Grand final talent show at Cambridge Corn Exchange. Support for winners at local community events - Big Weekend, Mill Road Winter Fair, Strawberry Fair (400:390 city) <i>Award detail to be agreed with strategy officer for development work</i>	£3,010	£1,000	no bid
77	P2	e-Luminate Foundation - promotes best of Cambridge using light as a theme and a medium. Showcase latest technology in clean-tech lighting	Artists and lighting designer for Space Warp video installation in Arbury, Kings Hedges and Abbey in February 2017 at sites such as retirement homes, churches, pubs or community centres (1000:950 city)	£6,200	£0	no bid
78	P3	Encompass Network Ltd - supports, represents and empower LGBT+ people, communities and organisations. Strengthen visibility and bring people together	Programme of activities including 4 themed networking events open to LGBT organisations (2 to focus on BME LGBT communities), individuals or interested parties (35); 2 networking events LGBT organisations looking for partnership opportunities (35); co-ordinate LGBT history month (1,000); information hub via social media + development of new Pink Guide to Cambridge; development of "Compot" funding system enabling 3 events (100); Safer Spaces project finding LGBT accessible venues (100); support Pink Festival 2016 (15 orgs); support "Queers in Shorts" film events (100) (1358:1290 city)	£10,500	£8,500	9,000

No	P	Group	Activity	Request	Award	2015-16
79	P1	Forever Active Forum Ltd - increase the number of people aged 50+ participating in safe and effective exercise and activity sessions	Continue 7 weekly mobility classes (strength and balance) for older people (majority over 80) living in north and east Cambridge and at risk of poor health, falling and isolation (35-84 all city)	£7,105	£2,500	2,525
80	P3	Friends with Disabilities - meetings and activities to negate social isolation and loneliness and to give disabled members a voice	9 meetings with speakers and activities for people with disabilities (59:54 city)	£720	£600	660
81	P3	Friends with Disabilities	Cambridge Celebrates Age event (59:54 city)	£500	£200	200
82	P3	Friends with Disabilities	Annual trip. Wheelchair accessible coach (30:27 city)	£650	£650	650
83	P4	Headway Cambridgeshire - provides advice, information and support to people who have suffered head injuries; projects and learning opportunities	1-1 mentoring and support for unemployed people with brain injury - structured programme of up to 6 sessions per client (10 all city) <i>Award detail to be agreed with strategy officer</i>	£4,930	£2,500	0 different project
84	P3	Homestart Cambridgeshire - family group providing support to families with at least one child under 5 and when family life becomes difficult	Peer support for isolated mums with a child under 5. 38 sessions during term time to share experiences. Children are supported by staff to play, be creative and socialise with other children and interact with their mothers. 11 families (28:26 city)	£6,500	£5,000	6,000
85	P4	Illuminate Charity - provide confidence and personal development to those most disadvantaged	Confidence for Change programme. 4 days group personal development, 2 x 1-1 personal coaching sessions. For disadvantaged people to develop confidence, communication, motivation and self-esteem (12:10 city)	£1,200	£1,000	1,000
86	P3	Indian Community & Culture Association - preserve the Hindu culture, customs and religion to benefit future generations and the wider community	Programme of events celebrating the Hindu culture and defined in the Hindu calendar, repeated each year; international women's day event; sports day, celebrating diversity day, (2,530:2,295 city) <i>Award detail to be agreed with strategy officer</i>	£6,016	£700	1,500
87	P3	Indian Community & Culture Association	Over 50s Club. 20 x 4hrs. Chair based exercises, transport, Celebrates Age Event and trip (48:40 city)	£4,310	£2,000	2,000
88	P3	Indian Community & Culture Association	10% DRR Barat Bhavan, Mill Road CB1 2AZ <i>Award 10%</i>	£660	£132	10%
89	P3	Indian Cultural Society - promote awareness of Indian culture for local residents via cultural and social activities	Hire of venue for 2 day Autumn Festival celebration - social cultural and gastronomic event, either Hills Road VI Form or Queen Emma School (255-325:150-175 city) <i>Contribution towards hall hire only</i>	£1,000	£200	No bid

No	P	Group	Activity	Request	Award	2015-16
90	P2	Junction CDC Ltd - arts centre where arts meets life. Audiences and artists explore contemporary art, popular culture and creative learning	1) Activity by and for people from diverse backgrounds, including 2 festivals, 8 music performances, 6 arts performances, and 10 club events; 2) Community access, supporting 25 community performances, meetings and events, and 4 artist companies working with social and economic inequality; 3) Activity for children and families including 60 performances and 15 workshops; 4) Activity for young people including 11 performances, 30 workshops, 3 youth festivals, 15 disability arts workshops, and 2 outreach projects (32,920:26,396 city) <i>Award detail to be agreed with strategy officer</i>	£60,000	£55,000	60,000
91	P2	Junction CDC Ltd	20% DRR Clifton Way CB1 7GX <i>Award 20%</i>	£8,378	£3,351	10%
92	P1	Kelsey Kerridge - multi-purpose sports centre with two fitness gyms, main sports hall, climbing wall, squash courts, two fitness studios, function room and over 30 classes a week	Exercise referral scheme. Specialist 12 week exercise programme for people referred by their GP or other health professionals (30 city) <i>Award detail to be agreed with strategy officer</i>	£6,792	£3,300	4,190
93	P1	Kelsey Kerridge	Sessions for disadvantaged groups including mental ill-health, older people (64 city) <i>As above</i>	£5,643	£5,000	4,862
94	P1	Kelsey Kerridge	20% DRR Queen Anne Terrace CB1 1NA <i>Award 20%</i>	£15,944	£6,377	20%
95	P2	Kettle's Yard - place for art, music, learning and research. Exhibitions, concerts, collections and engagement	Open House: art and engagement in north Cambridge. Artist in residence within the community developing new artwork in collaboration with the community. 20 full days of workshops/events to engage 'at risk' young people and their families, isolated older people, people with no or limited English language skills, long term unemployed. Attendance at festivals, community days; large scale community celebration (3,100:3,000 city)	£15,000	£12,000	14,000
96	P3	Khidmat Sisters - relieve isolation and loneliness of Black and Asian women via visits, get-togethers, outings, information (via speakers at events) and signposting	2 trips, entry fees, events, visiting and socialising with women to alleviate isolation, poverty and ill-health. Integrate into society through social events, trips and activities and provide advice and information (53:47 city). <i>Fund activities not home visiting</i>	£1,320	£800	600
97	P2	Libra Theatre - theatre and performance skills workshops and showcases for people with a learning disability	Capacity building and partnership activities to increase workshops and showcase opportunities in theatre and performing arts for people with a learning disability. 16-18 workshops (16:14 city direct and 150 partnership events)	£1,645	£1,000	1,200

No	P	Group	Activity	Request	Award	2015-16
98	P3	Meadows Children & Family Wing - intensive support for local families with preschool children up to 11 living in north Cambridge. Bring together and support each other on a range of issues: parenting, healthy living, confidence, domestic violence, relationships and friendships	Family support programme for children and families. 1) 2 x weekly drop ins (100 sessions) - outreach, advice, information, support, signposting, facilitated play, projects (516 city). 2) Children and Relationships course with crèche 3x6 wks (20 city) 3) Monday (5-8s) and Tuesday (8-11s) Clubs (91 pa) for children providing social, educational, art, sport and play opportunities (627 city)	£60,130	£30,000	20,000
99	P3	Meadows Children & Family Wing	Freedom Programme with crèche. 3x12 week programme working with women who are/have been victims of domestic violence: safeguarding and referral work, risk assessments, peer support, building confidence and self-esteem (63:56 city)	£11,888	£5,000	5,000
100	P2	Menagerie Theatre Company - new writing for theatre, support new playwrights, engagement of new audiences	Community theatre project with Abbey People with adults; workshops and one performance at Hotbed Festival at the Junction July 2016 and at Abbey Meadows community wing. Involve mix of long term and new residents, multi-lingual, cross generational (35 all city)	£10,000	£6,500	5,000 different project
101	P2	Museum of Cambridge - social history museum which aims to tell the stories of all Cambridge people. Exhibitions, workshops, lectures, projects, activities, tea room, shop	Capturing Cambridge project. Engage residents in recording and sharing stories of their neighbourhood. 2 outreach projects in disadvantaged neighbourhoods. Build the museum's capacity as a social history resource centre; develop an interactive website, workshops and training in a range of aspects including reminiscence and oral history skills, photography, exhibition and publication preparations etc. Drop-in memory sessions (3,445 city)	£50,000	£35,000	45,000
102	P2	Museum of Cambridge	20% DRR 2/3 Castle Street CB3 0AQ <i>Award 20%</i>	£3,757	£1,503	20%
103	P2	Musical Keys - services to people with special needs across East Anglia: programme of music, movement and arts-based activities to enable learning new skills, build confidence and improve motor skills	42 x 2 hour music and arts based workshops for people aged 13-25 with special or additional needs (Autism, Asperger's, Downs Syndrome etc.) in school holidays. Rock school, documentary making, drum workshops, animation (240 all city)	£16,793	£0	no bid
104	P4	New Meaning Foundation - attitude and behaviour change programmes, construction skills traineeships and social enterprise business appraisal / consultancy	Personal life and job hunting programme "Working with initiative and lifelong learning" via 15 x 4 hour sessions three times pa (60-90 all city) "PACE Works" Handy person service offering progression routes via volunteer work experience to paid part time employment (96 all city)	£85,000	£0	no bid

No	P	Group	Activity	Request	Award	2015-16
105	P2	NotSoBig Festival - yearly family arts festival to provide creative and cultural experiences; promote core values of sustainability and connect to natural world via outdoor experiences and play. Promote art for social change	New family arts festival at Cherry Hinton Hall August 28 2016 - with installations, workshops, stage with magic, circus, theatre, bands, interactive games, family yoga, talks and exhibitions, giant tea party, tree top climbing (2000 all city).	£24,442	£0	no bid
106	P2	Oblique Arts - work with communities to deliver innovative multi-media installations; unique creative workshops and artists to work with individuals (often young people) to inspire and educate; use the arts to explore important questions around sustainable futures and encourage critical thinking and creative action	Engage young people and adults to explore the history and heritage of their local community via citizen's journalism and photography at Ditton Fields. Young people will mentor adults with their digital knowledge and adults will mentor young people with their knowledge. Produce and publish a book and exhibition (75 all city)	£5,000	£0	0 different project
107	P2	The Pink Festival Group - promote equality and diversity for the benefit of the public; promote social inclusion for the benefit of the public by preventing people from becoming excluded as a result of their sexual orientation or gender identification	Volunteer programme for regional event focussed on LGBTI people, open to all. Parade, workshops, entertainment, Pink Games (sport), educational events, food, wide range of support and services from partner organisations (25 volunteers + 20) (1095:985 city attend the festival) <i>Award detail to be agreed with strategy officer for development work</i>	£17,719	£2,000	no bid
108	P3	Punjabi Cultural Association - advice, enable older people to be active, independent and healthy, arrange talks	Fortnightly social and cultural meetings for elderly people from Punjab/India with speaker and yoga. 2 outings (46:40 city)	£776	£500	500
109	P3	Punjabi Cultural Association	Cultural events celebrating festivals and days of national importance (100:85 city) <i>Contribution towards hall hire only</i>	£850	£400	400
110	P4	Red 2 Green (Turning the red lights to green) - provide high quality social and educational opportunities for people with disabilities and disadvantage	Advance project supporting disabled people getting into paid work or volunteering. Update skills, increase confidence through 1-1s, group sessions, work tasters, supported volunteering, work experience, interview preparation (10 city)	£14,141	£2,500	5,000
111	P4	Richmond Fellowship - specialist provider of mental health services to 9,000 people pa: housing, care, employment, and community support across more than 12 services	Employment support, advice and guidance to clients with mental health problems facilitating their progression towards employment, voluntary work, education, training through 1-1 sessions (100 city)	£31,000	£18,000	25,000
112	P4	Richmond Fellowship	20% DRR 23 Signet Court, Swann Road, CB5 8LA <i>Award 20%</i>	£1,828	£731	20%

No	P	Group	Activity	Request	Award	2015-16
113	P2	Romsey Mill Trust - supports young people and families who experience multiple disadvantage. Outreach, training, learning opportunities, sports, arts, positive activities, partnerships	Music based activities for young people aged 10-21 at high risk of involvement with drugs and alcohol. Some will do Level 1 Introductory award in music technology (50:42 city)	£6,323	£4,500	9,500 different projects
114	P3	Romsey Mill Trust	Romsey Youth Club. Weekly (40 sessions) for boys with Asperger's syndrome age 9-12 (10:8 city)	£3,850	£3,500	see above
115	P4	Romsey Mill Trust	3 targeted accessible skills courses (each course 10 sessions x 2 hrs plus homework and 1-1s) for 30 young parents aged 19 and under who are seeking to gain a qualification to increase their chances to gain further education, employment or training after the birth of their child. Functional skills (english and maths), confidence and esteem courses. Crèche for 30 children (30:23 city)	£6,529	£5,500	see above
116	P1	Romsey Mill Trust	30 multi-sport (team and fitness activities) and life coaching (group work) sessions for young fathers aged 25 and under (12:10 city)	£2,976	£1,500	see above
117	P3	Romsey Mill Trust	20% DRR Romsey Mill Centre, Hemingford Road CB1 3BZ <i>Award 20%</i>	£1,624	£649	20%
118	P2	Rowan Humberstone Ltd - enable students to become empowered and more independent by raising confidence, self-esteem and self-worth through arts and crafts	Project enabling new music partnerships for adults with learning disabilities (67:34 city)	£3,000	£2,000	1,000 different project
119	P2	Rowan Humberstone Ltd	20% DRR 40 Humberstone Road CB4 1JG <i>Award 10%</i>	£2,259	£451	10%
120	P3	SexYOUality - support for LGBT young people in Cambridge to have better outcomes in life	LGBT weekly drop-in groups, informal positive activities for 14-24 yrs (45 city); 1-1 support (50 sessions, 10 city), monthly younger LGBT group for 12-16 year olds pilot (10); monthly drop-ins for trans young people age 13-24 (15); monthly trans parent support group (10); young, pink and talented (for 12 LGBT young people to deliver a programme at Pink Festival); referrals, signposting, information, advocacy, volunteering, improve local services through training and networking	£14,846	£9,000	9,500
121	P3	SexYOUality	20% DRR Office A Dales Brewery CB1 2LJ <i>Award 20%</i>	£568	£227	20%

No	P	Group	Activity	Request	Award	2015-16
122	P4	Sharing Parenting - an Adlerian Approach to Parenting - training and support around confidence, self esteem and parent education within communities; training for professionals on engaging parents, understanding behaviour; accredited courses for professionals on Working with Parents	12 x 3 x 3 hour sessions on confidence building, careers and communication in deprived area of city (North city) using True Colours personality assessment system; 1-1 follow up with 30 people x 3 hours (84 all city)	£17,606	£0	no bid
123	P3	Sharing Parenting	Accredited parenting qualification to parents with low confidence x 6 (for those with children over 6). (42 all city)	£12,998	£0	no bid
124	P2	Sin Cru - accessible opportunities to youth culture workshops, visual art, music and dance	"Bridge City - Access All Arts" multigenerational arts programme for targeted local disadvantaged people via 3 full half term weeks of intergenerational arts activities, feedback picnics, creative play and arts days for 0-6 year olds, and parents and grandparents (213 all city)	£24,954	£0	0 different project
125	P1	Sport and Recreation Community Trust - raising awareness and involvement in community programs and youth engagement via sports and recreational activities	Weekly community basketball x 35 sessions April to December at Kelsey Kerridge, CRC or Manor for black and minority ethnic residents (either 85 or 300 or 400 bens) but is 15-30 per session	£10,029	£0	no bid
126	P1	Sport and Recreation Community Trust	Adult football sessions x 35; April - December for age 16+ black and minority ethnic residents at Abbey MUGA (15-30 attend each session) <i>Award detail to be agreed with strategy officer</i>	see above	£1,000	no bid
127	P1	Sport and Recreation Community Trust	Mental Health Community Club - fitness classes, dodgeball, table tennis, cricket, boxercise (5-15 attend each session)	see above	£0	no bid
128	P3	Sport and Recreation Community Trust	Coach hire and refreshments for Mental Health Day trips x 8 to Winter Wonderland, theme park (Legoland or Windsor), central London site seeing, film - autism friendly screening, football match x 2 (12-20 per trip)	see above	£0	no bid
129	P2	Strawberry Fair 2016 - free one-day arts and music festival run by volunteers for the people of Cambridge, by the people of Cambridge	Support to organise the event on 5th June 2016. 2 large outdoor stages, 4 tented stages, 3 smaller tented stages, outdoor pop up stage, children's, arts, green food and stalls areas. Parade (35,000:20,000 city)	£11,500	£8,000	10,000

No	P	Group	Activity	Request	Award	2015-16
130	P3	Student Community Action - recruit and train student volunteers to provide social, educational and practical support to vulnerable and disadvantaged residents and other local statutory and voluntary agencies	Student Volunteering Programme. Bounce - youth club for vulnerable, disadvantaged and disabled children. Big Siblings - 1-1 support for vulnerable or disabled children. Taskforce - practical 1-1 assistance for elderly or disabled people. Betty's - musical student visits to care homes. External organisations - 80-120 student volunteers support other voluntary groups. (380:362 city)	£6,500	£5,500	6,000
131	P3	Student Community Action	20% DRR 10 Pembroke Street CB2 3QY <i>Award 20%</i>	£924.18	£369	20%
132	P1	Sustrans - sustainable transport charity - developing and delivering practical, cost-effective and successful initiatives enabling more people to travel by foot, bike or public transport. Strengthens community connectivity, improving accessibility to employment, education and services for individuals and local communities	Active Families Cambridge Project - walking and cycling activities for whole families. 70 activities eg Asian communities cycling, seniors walking in Abbey. Engagement via street parties, fleet of bikes for loan, adult cycle training, treasure hunts etc. personalised journey planning in Abbey, Kings Hedges and Arbury (600 all city)	£68,000	£0	no bid
133	P3	Trumpington Residents Association - management of Trumpington Pavilion for the local community	20% DRR Trumpington Pavilion Paget Road CB2 9JF (8,000:7,200 city) <i>Award 20%</i>	£639	£255	20%
134	P3	Turkish Kurdish Speakers in Cambridge - social, learning, leisure activities for Turkish, Kurdish and Cypriot communities especially isolated women and their children	Monthly breakfast meetings (8) for families to socialise and participate in activities (150:120 city)	£1,200	£600	990
135	P4	Turtle Dove - work experience opportunities to raise self-esteem, promote further connection with the community and improve mental health by working at events across the city	Employment support for young women age 15-22 by helping and supporting at events run by local community organisations and also private events (20:18 city) <i>Award detail to be agreed with strategy officer</i>	£5,000	£2,000	no bid

No	P	Group	Activity	Request	Award	2015-16
136	P2	University of Cambridge Museum Consortium - collections available to the widest audiences via exhibitions, events, courses. Consortium of eight university museums. Programme to increase, deepen and diversify engagement	Cambridge Culture for Everyone Programme. 6 complementary strands to improve the lives of local people through enhanced wellbeing, cohesion and employment opportunities. 18 talks and tours for blind and partially sighted people across 6 museums; 4 outreach sessions for older people in care homes and hospices; dance and dementia programme in Fitzwilliam Museum; Bronze Arts Award for 12 young parents at Romsey Mill; Coach trips and tours as part of CHYPPS SummerDaze programme; museum facilitation days for community groups; participation in community festivals, carnivals and events (8,735 all city)	£24,292	£15,000	15,500
137	P2	Up t'Arts - collective of visual artists/musicians run no-cost and funded projects which take contemporary art out of the gallery and make it accessible	Cambridge Fringe Arts Festival - 18 half day workshops with professional artists to generate ideas from the community producing street art. Open Street Trail in June-July 2016. Open-air cinema event at Abbey Leisure Centre (80:70 city)	£3,500	£0	no bid
138	P1	Vision4Growth CIC - create opportunities for people with sight loss	45x2hr visually impaired tennis sessions and annual tournament (17:8 city) <i>No award for tournament</i>	£5,450	£2,000	3,000
TOTAL AWARDS					£840,007	

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